

**Townsend City-County Airport Board Meeting  
November 16<sup>th</sup>, 2022 at 7:00 pm in the Flynn Building**

**Board Members Present:** Adam MacDonald, Bob Hollister, Rob Bargatze, Jessica Lancello

**Commissioner:** Darrel Folkvord

**Airport Manager:** Dwight Thompson

**City Rep:** Angie Wintrow, not present

**Administrative Assistant:** Aubra J. Lewis

Adam called the meeting to order at 7:00 pm

Approval of the October 19<sup>th</sup> minutes. A motion to approve the minutes was made by Rob. The motion was seconded by Jessica. The vote was 4 in favor, 0 opposed.

**Webcam Update:** Bob gave an update on the webcams. They are up and can be accessed [FAA.gov/webcams](http://FAA.gov/webcams). The county plows were included so they can know when to plow.

**Hangar Lease update** is on hold for now and discuss at a later time.

**Lance Bowser RPA Update:** Darrel read the update sent via email from Lance Bowser. The project will be delayed until 2026. Bob mentioned that it will give us some time to get some of the preliminary projects done first. Appraisals are 99% complete. They appraised 50 acres to the center pivot. There will be a local match to be determined later. Some of the projects to be done prior to the project talked about is a snowplow. Sixty percent of the manufacture must be American made. Will need a building for it and someone to run it. Jessica mentioned a game fence, lighting, moving the water hydrants, and a lighted windsock and beacon. Another idea was the weather reporting system (Davis or Super AWOS). The differences between the two systems were discussed and the maintenance that goes with each. There may some State or Federal funds available. Maybe the hospital would help fund some, as well. The fuel tank needs to be painted and designated flammable. There was discussion on who would fund that. There are \$159,000 Bipartisan Infrastructure funds available for improvements as well.

**Financials:** The following claims were submitted for payment: Pay Request #3 claim for the Airport Improvements from Robert Peccia and Associates in the amount of \$16,763.80, Townsend Hardware in the amount of \$85.35, Syntech Technical Support for \$42.00, and a claim from Aubra for the purchase of a Lexar 800X video card for recording meetings for \$29.00. A motion was made by Bob to approve and pay the claims submitted. Rob seconded. All 4 in favor and 0 opposed. In other financials, the FAA payment of \$58,004.29 was received on 10/29/2022. Aubra will put together a spreadsheet and send with the agenda and minutes each month.

**Airport Manager Update:** Dwight shared research on the Portable Radio purchase. The radio that had better reviews was the PJ2. Jessica motioned to approve the purchase of the PJ2 hand held Portable Radio for \$229.00. Rob seconded the motion. All 4 in favor, 0 opposed. The fire extinguishers have been updated and placed, and one will be put out at Canyon Ferry. Fuel filters have been ordered for the tank from Kalispell. The fuel hand pump needs to be in working order to clean the bottom of the pump. Decision was to call City Services to hold the order. In the meantime, Dwight will call Steve to ask the best course of action on what to order. A letter was sent by Dwight to the people who lease the hangars to put their hangar numbers up by the 16<sup>th</sup> of January, or Dwight will do it. Joyce Irwin wanted the board to know she is putting her hangar and both airplanes up for sale.

**Discussion of fuel price change:** It was decided to leave the fuel price at \$6.60. Dwight reported that they sold 271 gallons last month. Adam and Dwight will get together and look at the levels and create a spreadsheet. Adam made a suggestion to looking in to posting the prices on some different outlets for pilots to access. (Garmen Pilot, ForeFlight100LL.com Airnab and FlyQ) Adam and Aubra will find out if there is a way to do that, so she can post the fuel prices every time they change so it is being consistently updated.

Discussion of Canyon Ferry Airport outhouse. It needs to be painted and serviced.

**Weed Spraying:** It was decided that the weed spraying will be looked at again in the spring since the fall window has passed.

**Airport Donation box:** Discussion about what to do with money in the donation box at the Airport for the courtesy car and snacks in the lounge. Dwight refilled the snacks and water supply. It was decided that Dwight will check the can periodically and use the money to service the car (oil changes, windshield wipers etc.). He will also report how much money was spent and how much is left.

Discussion was had about whether to have a meeting December 21st. It was moved to skip December unless there needs to be a decision about the land acquisition or the hangar lease.

Jessica moved to adjourn. This motion was seconded by Bob. Motion passed, 4 in favor, 0 opposed.

**Voting Members of the Airport Board:** Adam MacDonald (Chair) Bob Hollister, Robert Bargatze, Jessica Lancello; Non-Voting: Commissioner Darrell Folkvord; City Rep: Angie Wintrow

Approved By:

Chair: \_\_\_\_\_ Date \_\_\_\_\_  
Adam MacDonald

Administrative Assistant \_\_\_\_\_ Date \_\_\_\_\_  
Aubra J. Lewis