



## **Townsend City-County Airport Board Meeting February 21st at 6:00 pm in the Flynn Building**

**Board Members Present:** Bob Hollister, Rob Bargatze, Jessica Lancello, Adam MacDonald, Seth Wolfgram

**Board Members Absent:** none

**Commissioner:** Darrel Folkvord - absent

**Airport Manager:** Dwight Thompson

**Administrative Assistant:** Aubra J. Lewis

**Guests:** Lance Bowser, Mary Belle, Angie Wintrow – City Council member

Adam called the meeting to order at 5:57 pm

**Public Comment:** None

**Discussion of the Minutes:** Rob made a motion to approve the January 17<sup>th</sup> minutes with the correction to changing Bob's name to Rob under election of officers. Jessica seconded. No discussion. Minutes were approved unanimously.

**Financials:** The current claims were presented as follows:

- Syn-tech – technical support on the card reader \$73.00
- Rocky Mountain Supply gas can – \$59.98
- Aubra Lewis printer ink – \$26.99
- True Value – board for signage - \$39.98
- Montana Aeronautics Division signs – \$5.87
  - Jessica made a motion to approve the claims. Bob seconded. No discussion. Motion carried unanimously.

### **Robert Peccia and Associates – Lance Bowser**

- Airport Pavement Rehabilitation Preliminary Design Grant has been closed out.
- The next phase part of 2024 includes taxi lane expansion and apron expansion based on FAA funding.
- Montana Aeronautics Grant - \$617,000
  - Granted the full 10% share, including apron and taxi lane
  - Funds will be available July 1<sup>st</sup>
  - Jess made a motion to accept the Montana Aeronautics grant and loan of \$617,000, which is the 10% share. Rob seconded. Discussion clarification that it is just a grant, not a loan. Jess amended her motion to accept the Montana Aeronautics grant. Rob seconded. No further discussion. Motion passed unanimously.
- Proposed City Water Tank/Airport Zoning Regulations and Permit Application
  - Still in the engineering phase. Looking at a 70-80 foot above ground tank located at the opposite end of the Fairgrounds.
  - Maps were presented to show where the tank will be.
  - Zoning and regulations were discussed about the 115-foot-tall tower, which sits below the airspace zone.
  - Approach and standard traffic patterns were discussed.

- It will be lit.
- The Airport's discussion included accepting the tank's location pending formal permit application with the understanding it is lit and complies with FAA standards, unless things change as the project proceeds. Lance will keep us updated on the tank.
- **Airport Improvement Project and Design Items Discussions**
  - Environmental CATEX – Review and Signature
  - Independent fee assessment was discussed
  - The board recommended KLJ as the consultant.
  - Runway Protection Zones and obstructions were discussed
  - General consensus of board was to move ahead with the plan for expansion, as traffic increases, there will be a need for quality services.
  - Requesting FAA grant for Federal Assistance funding for the \$6.17 million dollar cost estimate
  - Bids will be open through the county.
  - Other discussions included the apron, how the construction will affect county activities, salvage and disposal of equipment, hydrant locations, contractor staging, and use of millings.

**Annual Consumer Price Index Review for Hangar Leases:**

Bob made a motion to increase the square footage cost to \$0.12/square at the Canyon Ferry Airport, keeping the same price as the Townsend Airport. Rob seconded. Discussion included through the fence, which affects one location. State Aeronautics charges a flat \$150. Motion carried unanimously.

**Airport By-Laws Changes:** Until we have an official decision from the City, we will wait.

**Airport Property Transfer Resolution:** Angie Wintrow – City Council passed resolution 2024-R02 which was a “resolution of intent to terminate the interlocal agreement for the Townsend City/County airport and transfer the airport strip property to Broadwater County”. This resolution will go before the City Council for vote at their March 5<sup>th</sup> public hearing meeting.

**Airport Vault Bathroom: No update**

**Hangar Lease Requests/Discussion:** There are three people interested in a hangar location for the 8U8 airport and one for the 8U9. They have been added to the list by date.

**Airport Manager Update:**

- Dwight has been keeping up with snow removal.
- Needed gas cans for State Weight and Measures, so they will reschedule
- Still looking for a solution for a new Fuel Master. We need a distributing company. He will check at the aviation conference next week.
- He is working on redoing the signage on the pilot's lounge – sanding and staining.

**Discussion of fuel price change:** Remain the same

**New Business:** Dwight mentioned that when the airport gets closed, it may affect agriculture and instruction. The Canyon Ferry will be a good option.

**Public Comment:** Derrick Hedalan introduced himself as the Chairman of the Electrical Board and Vice Chairman of the Helena Building Industries Association Board. He owns Green Source Electrics and is interested in the project coming up. He is also an avid, private pilot.

**Adjourn:** 7:30 PM

**Voting Members of the Airport Board:** Adam MacDonald (Chair) Bob Hollister, Robert Bargatze, Seth Wolfgram, Jessica Lancello; Non-Voting: Commissioner Darrel Folkvord

Approved By:

Chair:

Adam MacDonald

Date

3/20/24

Administrative Assistant

Aubra J. Lewis

Date

3/20/24