

**Townsend City-County Airport Board Meeting  
June 15<sup>th</sup>, 2022 at 7 p.m. in the Flynn Building**

Board Members Present: Adam MacDonald, Bob Hollister, Jessica Lancello(Phone), Rob Bargatze(Phone)  
Commissioner: Darrel Folkvord  
City Rep: Angie Wintrow  
Admin Assistant: Jessie Underwood

Adam called the meeting to order at 7:00 pm.

Bob motioned to accept the minutes from May 18<sup>th</sup>, 2022 as written. Jessica seconded this motion. No Discussion. Motion passed with 3 votes in favor, 0 against and 0 abstained. Rob was not on the meeting call at this time.

Fuel Price Change: Adam updated the Board on the fuel price adjustment. He determined the new price at the pump to be \$7.55 per gallon. The Board agreed on this new price.

Carport: Jessie met with Cal Whitney at Whits Wheels and Deals. He is a dealer for Coast to Coast car ports. The carport would be anchored with re-bar stakes and would need concrete anchor points or a concrete pad at some point in the future. Rob motioned to purchase the 12'x21' carport for \$2,595.00 including installation. Bob seconded this motion. No Discussion. Motion passed with 4 votes in favor, 0 against and 0 abstained.

RPA: Cares Act Funds have been submitted for reimbursement and closet out documentation. CRRSA Act Funding has been closed out and reimbursement approved June 13, 2022. ARPA Funding has been closed out and reimbursement approved June 13, 2022. Airport Pavement Rehab has had the geotechnical and topographical work completed. Prelim design and cost estimate updates are ongoing. Land Acquisition FAA pre-design meeting has been completed. NPE transfer to West Yellowstone has been approved and State of MT executed reciprocal for 2023 repayment. NPE repayment delay from Livingston has been approved and Livingston executed revised reciprocal for 2023 repayment. Northwestern NPZ property: Full Airport Zoning package was adopted by Broadwater County through resolution 2004-6 on March 1, 2004 and by the City of Townsend through resolution 2004-3-16A on March 16, 2004. Grandfather clause was dated May 5, 2004 where no established or creation of an airport hazard without a permit/variance. The Board agrees that the airport needs to be protected from encroachment. The permanent structure on that property is the shop/garage. The house is a mobile home and can be moved if/when needed. This issue will be handled by the County Attorney.

Caretaker/Manager Position: Jessie submitted the draft posting to Michelle for review and posting. There is someone interested in the position already.

Air density signs: The Canyon Ferry sign has been mounted successfully. Bob would like to mount the Townsend Airport sign on the fuel pump door so that it is full view for pilots. The Board agreed to this.

Mower trailer: Bob was able to get a quote for a single axel trailer from Steer-in Trailers in Three Forks. The trailer is \$3,400.00 w/o a spare tire. He stated that the Board should purchase a spare tire with the trailer. He will look into getting a spare tire and possibly a cover for the trailer included in the purchase.

Spokane Beacon: Mike Rogan has all the parts to fix the Spokane Hill Beacon. Darrel asked if Board members were interested in helping with the repair. A few wanted to attend.

Bob motioned to adjourn. Jessica seconded. No Discussion. Motion passed with 4 votes in favor, 0 against and 0 abstained.

Next meeting will be July 20, 2022, here in the Flynn Building at 7 p.m.

Voting Members of the Airport Board: Adam MacDonald(Chair) Bob Hollister, Robert Bargatze, Jessica Lancello; Non Voting: Commissioner: Darrel Folkvord; City Rep: Angie Wintrow

Approved By:

Chair: \_\_\_\_\_ Date\_\_\_\_\_

Admin Assist:\_\_\_\_\_ Date\_\_\_\_\_