

Townsend City-County Airport Board Meeting September 21st, 2022 at 7 p.m. in the Flynn Building

Board Members Present: Adam MacDonald, Bob Hollister, Rob Bargatze
Via phone conference: Jessica Lancello
Commissioner: Darrel Folkvord
City Rep: Angie Wintrow
Admin Assistant: TBD

Adam called the meeting to order at 7:00 pm.

Approval of the August 17th 2022 minutes: A motion was made by Rob to approve the minutes. The motion was seconded by Bob. The vote was to approve the minutes from August 17th 2022. Four in favor, none opposed. There were no questions on the financial statement.

Robert Peccia and Associates submitted invoice #2008-2 for \$58,004.29. The invoiced services were for AIP project administration, preliminary engineering, design engineering phase 1, apron and taxiway extension phase 1. The vote was to approve payment of the claim, four in favor, none opposed.

Discussion to rename the Spokane Airway beacon as a tribute to Mike Ferguson for his advocacy and contributions to aviation. Vote was to approve renaming the beacon to the Mike Ferguson Airway Beacon. Four in favor, none opposed.

The hangar lease discussion was postponed until the County Attorney has an opportunity to review and make recommendations for the lease.

Discussion with Lance Bowser from RPA on the Airport Improvement Program (AIP) For the upcoming Pavement Rehabilitation Project.

Discussion and decision from the board on items in question for engineering and planning.

- Rehab old airport beacon or leave it for historical purposes, or replace it with new tip-down beacon with LED lighting. Decision was to either leave the old beacon for historical purposes or possibly donate it for parts to keep other older beacons in operation, then replace it with a new LED-lighted beacon.
- Runway lighting, LED vs Incandescent. Decision was to replace runway lighting with LED lighting to use less energy.
- Replace metal electrical enclosure with a concrete vault. Decision was to replace it with a new concrete vault.
- Taxiway Reflectors VS Taxiway Lights. Decision was to use reflectors.
- Replace existing main windsock and segmented circle. Decision was to replace it with new windsock and segmented circle.
- Water hydrants are too close to taxiways. Decision was to move hydrants to proper setback per FAA regulations.
- Discussion on new option #1 for taxiway extension and option #2 for additional apron space as additive alternates to AIP project. Decision was to approve additive alternates #1 and #2.
- Land acquisition is in progress.
- Discussion on CIP items. Decision was to move AWOS and wildlife fencing to the 2025 CIP and move the remaining items to the 2029 CIP.

Airport Managers Update. Dwight met with Adam and Steve to go over fuel system maintenance and operations and other airport maintenance items. Discussions will

be ongoing between board members and Dwight on the duties of the Airport Manager/Caretaker and other maintenance items to be done at the airport. Dwight was catching up on the mowing and was going to schedule to have the sprinkler system blow out before the cold weather arrives. Dwight asked if a portable radio is available. It will be discussed at the next meeting. Lance will show Dwight how to test the airport lighting system manually. Dwight would like to treat the wood floor on the new trailer. Everyone agreed it was a good thing to do. Hanger re-numbering was discussed and will be discussed at the next meeting. Dwight asked permission to attend the GA portion of the Airport Managers Meeting in Helena. The board agreed it would be beneficial for Dwight to attend the meeting.

Jessica Bushnell, County Weed Coordinator presented several options for chemical applications to control the weeds at the Canyon Ferry and Townsend Airports. The board selected option #1 for the Canyon Ferry Airport and option #2 for the Townsend Airport. This was a new business item and will be voted on at the next board meeting. Some applications can be done this fall if the weather permits.

Discussion on a fuel price change: Adam asked the board if a fuel price change should be considered. After discussion, a decision was made to change the fuel price from \$6.97 to \$6.60. This will be revisited at the next board meeting.

Carport Update: Darrel reported that the carport is now in the system to be built and is waiting on a call when delivery can be expected.

Airport Camera System Update: Bob reported that Montana Aeronautics has notified him the camera systems have arrived. Aeronautics will schedule a time to install the system in the next few weeks. There may be a requirement to help with the installation of power to the camera system.

A motion was made and seconded to adjourn at 8:38 pm.

The next meeting will be on October 19th, 2022 in the Flynn Building at 7 p.m.

Voting Members of the Airport Board: Adam MacDonald (Chair) Bob Hollister, Robert Bargatze, Jessica Lancello; Non-Voting: Commissioner: Darrel Folkvord; City Rep: Angie Wintrow

Approved By:

Chair: _____ Date _____
Adam MacDonald