

COMMISSIONER MEETING
515 Broadway, Townsend, MT 59644
April 6, 2020

Commissioner Laura Obert called the meeting to order at 10:00 a.m. Commissioner Mike Delger and Darrel Folkvord were also present.

Public comment is the opinion of citizens and does not necessarily reflect accurately on Broadwater County actions, operations, policy, practice or processes.

Public comment (via letter): Cheryl Campbell requested information on a road department expenditure. Jan Lerum was not pleased with a recent letter to the editor in the Broadwater Reporter.

Nichole Brown, on behalf of Schaubert Surveying, presented a boundary relocation COS for Robert Dundas on two parcels. Commissioner Delger moved to support the COS exemption. Motion was seconded by Commissioner Folkvord and carried.

She presented a boundary relocation COS for Leonard Lambott to relocate boundaries on tracts in Lower Deep Creek Estates Subdivision. Commissioner Delger moved to support the COS exemption. Motion was seconded by Commissioner Folkvord and carried.

She presented a boundary relocation COS for John Vandenacre on two parcels. Commissioner Folkvord moved to support the COS exemption. Motion seconded by Commissioner Delger and carried.

COVID-19 reports:

Shawn Rowland, Sanitarian, is working on education and inspection of food service establishments, and some enforcement.

Mike Koehnke, DES, receives and forwards daily briefings, issues daily situation reports, and orders PPE for employees.

Teresa Monson, Public Health Director, works on public health education, follow up on active cases and contacts, and documents all of the above. She urges donations to the Food Pantry and other helping organizations.

Mike Myers, Maintenance and Safety Coordinator, ensures there are PPE for employees, and the offices are cleaned and sanitized.

Commissioner Folkvord stated commissioners receive at least weekly briefings on the situation.

Commissioners discussed instructing the finance office to process claims when they have been signed by two commissioners, absorbing increase in health insurance premiums for the interim and having a mail ballot for the June primary election to maintain county operations during COVID-19.

Commissioner Delger moved to hold commissioner meetings as deemed necessary, to process payroll and claims as discussed, to absorb the increase in health insurance premiums, to continue with locked doors and social distancing and to support the mail ballot for the June primary election. Motion seconded by Commissioner Folkvord and carried.

Commissioner Folkvord moved to approve minutes dated 3/9/2020 and 3/11/2020. Motion seconded by Commissioner Delger and carried.

The regular meeting was closed and a public hearing opened to discuss a resolution to declare a state of emergency for Broadwater County due to the COVID-19 pandemic. The hearing was closed and the regular meeting opened.

Commissioner Delger moved to affirm the declaration of a state of emergency for Broadwater County due to the COVID-19 pandemic. Motion seconded by Commissioner Folkvord and carried.

The regular meeting was closed and a public hearing opened to discuss a resolution authorizing Wheatland Water and Sewer District's construction project as a tax increment financing district and authorizing procurement of financing design and construction of a district-owned and operated sewer system and the costs of issuing said bond. The hearing was closed and the regular meeting opened.

Commissioner Folkvord moved to approve said resolution. Motion seconded by Commissioner Delger and carried.

Commissioner Delger moved to sign the DEQ Montana seasonal system start-up for Silos Recreation Area. Motion seconded by Commissioner Folkvord and carried.

Commissioner Folkvord moved to approve the 2020 Work Plan for the Silos Recreation Area. Motion seconded by Commissioner Delger and carried.

After discussion, Commissioner Delger moved to accept the bid from Wing's All Terrain for the Silos Recreation Area parking lot project for \$74,750, with an email order to proceed immediately, and with a two week closure of the parking area. Motion seconded by Commissioner Folkvord. Comments were received from Steve McCullough, Sharon Walker, and Commissioner Obert. Motion carried.

Commissioner Delger moved to authorize \$700 each to power wash and paint gazebos 1 and 2; and to authorize \$1530 to Tri River for gazebo roof repair. Motion seconded by Commissioner Folkvord and carried.

Commissioner Delger moved to sign a certificate of occupancy to allow First Choice Health to use space within the Public Health Department. Motion seconded by Commissioner Folkvord and carried.

Commissioner Delger moved to sign Amendment Number One to Task Order Number 20-07-6-11-005-0 between Department of Public Health and Human Services (DPHHS) and Broadwater County to enhance public health capacity to respond to COVID-19. Motion seconded by Commissioner Folkvord and carried.

Commissioner Delger moved to sign Task Order 21-07-4-31-103-0 between DPPHS and Broadwater County for immunization services. Motion seconded by Commissioner Folkvord and carried.

Commissioner Folkvord moved to sign the Airport fuel payment processing agreement update upon email review, and agreement to be signed by Mayor Mike Evans. Motion seconded by Commissioner Delger and carried.

Discussion ensued on the public works plan and a contract for Public Works Operations. Commissioner Delger moved to allocate cost of the contracted services as follows: 40% to Roads, 40% to Solid Waste, and 10% each to Weed and Mosquito. Motion seconded by Commissioner Folkvord. Comments were received from Ross Johnson, James, Green, Wynn Meehan and Dana Rauser. Motion carried.

The need to review and possibly change the procurement policy was also discussed at length.

Mary Hendrickson affirmed she has a contractor license, liability insurance and an independent contractor's worker's compensation exemption.

Commissioners shared the process to change the Public Works Director job classification began in February and was a collaborative effort between the Commission and the Director, they worked with HR, MACO Chief Legal Counsel and County Attorney Cory Swanson. The plan would save approximately \$36,000 which would go directly to operations instead of salary. Those meetings set an agreement for \$33/hour, and 40-hour work week and a 6 month to 1 year contract with a 30 day cancel clause. The Procurement Policy was read, there is no mention of a RFP requirement. Commissioner Delger said the Director has done a good job, but there was still work to do. Commissioner Obert said there wasn't a blemish on her personal record.

Commissioner Delger moved to sign a month-to-month Consulting Services Agreement with Mary Hendrickson for \$33/hour, a maximum of 30 hours per week and office space. Motion seconded by Commissioner Obert. Comments were received from Bobbie Meehan, Ross Johnson, Dana Rauser, Debi Randolph, Steve McCullough, James Green, Vickie Rauser, Wynn Meehan, Cory Swanson and Dave Clouse. After further discussion, voting in favors – Delger and Obert; voting no – Folkvord. Motion carried.

Commissioners instructed Mary to order the new canisters and purchase the snowplow truck from Government surplus.

Commissioner Delger moved to transfer the road department's share of a co-owned pickup to maintenance department. Motion seconded by Commissioner Folkvord and carried.

Commissioner Delger moved to pay approved claims dated 3/12/20 for \$14,229.55; to pay approved claims dated 4/1/20 for \$22,656.03; and to approve payroll for pay date 3/13/20 in the amount of \$179,159.01. Motions seconded by Commissioner Folkvord and carried.

Commissioner Folkvord moved to pay approved claims dated 3/26/20 for \$33,732.21 and to pay approved claims dated 3/18/20 for \$77,266.84. Motions seconded by Commissioner Delger and carried.

Communications received: Montana Department of Revenue notice of property tax exemption decisions for Radersburg Historical Society and Family Medical Clinic, DEQ notice of review of water quality standards. Communications are on file in the Commissioners' office as deemed necessary and are available for review.

Commissioner Delger moved to sign a contract with CenturyLink for the Annex building for \$310. Motion seconded by Commissioner Folkvord and carried.

Commissioner Delger moved to revisit the procurement policy and readdress all contracted positions Motion seconded by Commissioner Folkvord and carried.

Commissioners entered into a closed door meeting with Cory Swanson, County Attorney, re: Joe Schmaus case.

Commissioners entered into a closed door meeting for personnel discussion

The meeting was adjourned at 1 3:20 p.m. The next regular meeting is scheduled for April 20, 2020 at 10:00 a.m.

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Laura Obert, Chair

Attest:
Ann Rauser, Deputy Clerk and Recorder