

PROCEEDINGS OF THE BOARD OF COMMISSIONERS

BROADWATER COUNTY, STATE OF MONTANA

LOCATION: 416 Broadway, Townsend, MT 59644

DATE: February 7, 2024

Commissioner Darrel Folkvord called the meeting to order at 10:00 AM. Commissioners Debi Randolph and Lindsey Richtmyer were also present.

Public Comment: None.

10:02 AM Broadwater County Sheriff Nick Rauser requested approval to purchase a replacement vehicle that was involved in an accident recently. Commissioner Richtmyer moved to approve the vehicle replacement order for up to \$73,000.00 for the Broadwater County Sheriff's Office. Commissioner Randolph seconded and carried.

10:08 AM Commissioner Randolph moved to approve the Telecom Assessment Interlocal Agreement with TIPS Region 8 Education Service Center. Commissioner Richtmyer seconded and carried.

10:15 AM Broadwater County Public Health Director Ruby Taylor presented Many Rivers Whole Health Lease Agreement and Business Contract with Broadwater County to provide mental health services for our community in our county at Broadwater County Public Health building. The lease will be for \$300.00 per month for a one-year term. Commissioner Richtmyer commented. Commissioner Randolph requested to get property insurance certificate. Deputy Attorney Minor commented. Commissioner Richtmyer moved to approve the Many Rivers Whole Health Lease Agreement and Business Contract with Broadwater County for a one-year term. Commissioner Randolph seconded and carried.

10:24 AM Broadwater County Fair Manager Jessica Erickson presented Broadwater County Fair Board Bylaws. Commissioner Randolph suggested to add in Article III – Membership section 'with recommendation from the Fair Board' at the end of the first sentence. Commissioner Randolph suggested to add 'staggered 3-year term' in Article III – Membership, Section C. Commissioner Richtmyer suggested to omit 'additional non-voting members may be appointed if approved by a majority of Fair Board members' from the top of page 4. Commissioner Richtmyer suggested to add meeting place, recurrence of meeting and time in Article VI – Meetings section. Deputy County Attorney Minor commented. Commissioner Randolph suggested to add that the meeting date/times are subject to be changed in Article VI – Meetings section. Commissioner Randolph suggested to add in Article VIII Section 1 – Amendments that the Commissioners will make final approval of the amendments. Commissioner Richtmyer

would like specific board member titles/date as well as each Commissioner titles/date on the signature page as well as Attest and Angie Paulsen, Clerk & Recorder stated with a signature line. Deputy County Attorney Minor commented.

10:40 AM Broadwater County/City of Townsend Parks & Recreation Board Staff Liaison Nichole Brown presented Parks and Recreation Board Bylaws. Commissioner Randolph suggested that all county boards should be named as Advisory Boards going forward other than Board of Health since this board is named Broadwater County Parks and Recreation Advisory Board. Brown will amend bottom of page 1, to state 'any and all recommended changes shall be approved by the Board of County Commissioners'. Brown will amend Article II Section 1 the first statement to state 'The board shall consist of 7 voting members who are appointed by the Commissioners and serve at their pleasure'. Brown will amend Section 3 statement after the comma to state 'if a member has 3 consecutive unexcused absences'. Brown will amend page 4 Section 5 to include they can vote if they stay for the whole meeting. Brown will omit the sentence with ex-officio on page 6 under Article V – Subcommittees. Deputy County Attorney Minor will do further legal research on page 7 Article VII section. Deputy County Attorney Minor commented.

11:02 AM For Parks & Recreation Board, Brown read into record Israel Schwope's resignation letter, Bill Duty's letter of interest, Michael C. Ryan letter of interest, Stacy Sommer's letter of interest to continue on the board, Dirk Guard's letter of interest, and Adam Six's letter of interest to continue on the board. Deputy County Attorney Minor commented. Commissioner Randolph moved to accept Israel Schwope's letter of resignation. Commissioner Richtmyer seconded and carried. Commissioner Richtmyer moved to approve Michael Ryan to fill the 2-year term remaining from Israel Schwope's term. Commissioner Randolph seconded and carried. Brown commented that the last time the board met, they recommended all the candidates with letters of interest. Commissioner Randolph moved to appoint Bill Duty to a 3-year term. Commissioner Richtmyer seconded and carried. Commissioner Folkvord moved to appoint Dirk Guard for a 3-year term. Commissioner Richtmyer seconded and carried.

11:24 AM Commissioner Richtmyer presented the Mental Health Local Advisory Council (LAC) By-Laws. Commissioner Richtmyer suggested to remove the Members at Large section on page 2. Deputy County Attorney Minor commented. Representative Jane Gillette commented. Commissioner Folkvord suggested to have five (5) voting members instead of eleven (11) with allowance to change that provision in the future. Commissioner Randolph suggested the following edits: to add 'any and all recommended changes shall be approved by the Board of County Commissioners'; on page 3 Article IV Officers 2. Chair section to remove the sentence 'The Chair shall be responsible for posting meeting notices', etc. and add this to section 4. Secretary as a Secretary duty; on page 4, 6. Agenda section, replace ten (10) days with seven (7) days. These By-Laws will be rereviewed by LAC and then put on upcoming agenda for approval.

11:43 AM Commissioner Folkvord presented the Broadwater County Service Agreement 4H Livestock Pavilion/Green Source Electric with the total cost of the project \$12,642.00, with part of the funds coming from the Trust Board grant. Deputy County Attorney Minor commented. Commissioner Randolph commented. Commissioner Richtmyer moved to approve the

Broadwater County Service Agreement 4H Livestock Pavilion with Green Source Electric for \$12,642.00. Commissioner Randolph seconded and carried.

Commissioner Richtmyer moved to approve claims in the amount of \$24,517.38. Commissioner Randolph seconded and carried.

Commissioner Randolph moved to approve claims in the amount of \$28,280.23. Commissioner Richtmyer seconded and carried.

Commissioner Richtmyer moved to approve claims in the amount of \$38,657.66. Commissioner Randolph seconded and carried.

Commissioner Richtmyer moved to approve payroll claims in the amount of \$281,168.79. Commissioner Randolph seconded and carried.

Commissioner Randolph moved to approve claims in the amount of \$4,873.65. Commissioner Richtmyer seconded and carried.

Commissioner Richtmyer moved to approve payroll claims in the amount of \$285,464.17. Commissioner Randolph seconded and carried.

Commissioner Randolph moved to approve claims in the amount of \$51,025.42. Commissioner Richtmyer seconded and carried.

3:00 PM Weekly Working Meeting with Deputy County Attorney Kaylan Minor in the Commission Office regarding projects and deadlines.

February 8, 2024

11:00 AM Working Meeting with Bill Malone and Ken Brug, Website Vendor Review and Discussion.

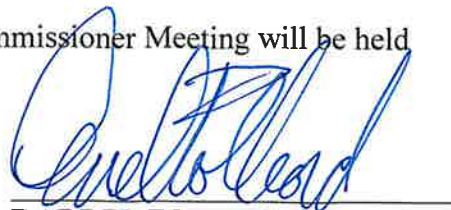
Communications received: Stellantis Fleet & Business Solutions Purchase Order for Durango Pursuit, Emergency Vehicle Solutions (EVS), LLC Durango quote, Pro-Vision Invoice, Datec Inc. quote, Dunne Communications, Inc quote, Many Rivers Whole Health Office Space Lease Agreement, Many Rivers Whole Health Business Associate Agreement, TIPS Membership Benefits, Interlocal Agreement Region 8 Education Service Center, TIPS Telecom Assessment Interlocal Agreement Region 8 Education Service Center, Broadwater County Service Agreement 4H Livestock Pavilion, Green Source Electric Estimate, Mental Health Local Advisory Council By-Laws, Broadwater County Fair Board Bylaws.

Present at meeting were: Representative Jane Gillette, Nancy Marks MT43 News, and CAO Bill Jarocki.

The meeting adjourned at 11:56 AM. The next regular Commissioner Meeting will be held February 14, 2024, at 10:00 AM.

A handwritten signature in blue ink, appearing to read "Angie Paulsen", written over a horizontal line.

Attest:
ANGIE PAULSEN
Clerk and Recorder

A handwritten signature in blue ink, appearing to read "Darrel Folkvord", written over a horizontal line.

DARREL FOLKVORD
Commissioner Chairman