

**PROCEEDINGS OF THE BOARD OF COMMISSIONERS  
BROADWATER COUNTY, STATE OF MONTANA**

**LOCATION:** 416 Broadway, Townsend, MT 59644

**DATE:** July 12, 2023

Commissioner Debi Randolph called the meeting to order at 10:00 a.m. Commissioner Darrel Folkvord was also present.

Public comment: Commissioner Randolph announced that the Department of Revenue will be in The Flynn Building July 19, 2023, 12PM-3PM and 4:30PM-7PM. Public Meeting Notice: Broadwater County Public Works Will Be in The Flynn Building August 7, 2023, 6PM-8PM for Public Comment on Proposed Solid Waste Changes. Public Hearing Notice: Rolling Glen Ranch PUD as it relates to the proposed Rolling Glen Ranch Estates Minor Subdivision on August 1, 2023, 6PM-8PM in the Flynn Building.

10:03 AM Commissioner Folkvord discussed Stahly Engineering, Old Town Bridge Contract. Gallatin and Broadwater received MCEP grants to help with those bridges first bridge to the east and Broadwater will help with the Bridge on the west. Commissioner Folkvord moved to approve signing the Stahly Engineering & Associates contract in the amount of \$224,500.00. Commissioner Randolph seconded and carried.

10:12 AM Broadwater Deputy County Attorney Jania Hatfield and Clerk and Recorder Angie Paulsen presented the new proposed Road Abandonment Process. The County will have the ability to charge a fee for the Road Abandonment process and pass a Resolution under section § 7-4-2821, MCA. Hatfield commented that other Counties are charging \$300-\$500 for Road Abandonment Process, if not more. Paulsen commented regarding a new County Surveyor email address [Surveyor@co.broadwater.mt.us](mailto:Surveyor@co.broadwater.mt.us) that will be added to the Road Abandonment documents. Commissioner Randolph commented. Public Works Supervisor TJ Graveley commented. Commissioner Folkvord recommended waiting on new statute to solidify the process.

10:34 AM Broadwater County Clerk & Recorder Angie Paulsen presented. Per § 7-4-2112, MCA, the Board of County Commissioners can adopt a seal, which is to be filed by the County Clerk at the offices of the County Clerk and the Secretary of State. Paulsen and Commissioner Folkvord had previous discussions regarding the need for a new County Seal, as there is currently no county seal. The County only has the letter head and website branding which is the same as the City of Townsend logo, but the county needs an adopted seal to emboss official documents. Roger Flynn is the graphic artist on the project. Commissioner Folkvord moved to approve seal number four as Broadwater County's new seal. Commissioner Randolph seconded and carried.

10:38 AM Broadwater County Sheriff Captain Mark Wood presented. Commissioner Folkvord moved to approve Mobile Mapping Upgrade\_3FOs C7 in the amount of \$45,320.46. Commissioner Randolph seconded and carried.

10:47 AM Commissioner Folkvord moved to approve the Montana Stockgrowers Association MOU in the amount of \$8,014. Commissioner Randolph seconded and carried. Commissioner Folkvord moved to approve the Montana Wool Growers Association MOU in the amount of \$1,256. Commissioner Randolph seconded and carried.

10:50 AM Commissioner Folkvord moved to sign the 2023 Airport Annual review and adjustment consumer price index to 11.5 cents per square foot / lease rate increase of 4.9%. Commissioner Randolph seconded and carried.

10:55 AM Broadwater County Weed & Mosquito Coordinator Jessica Bushnell presented the Three Forks Mosquito Board recommendation for Larry Phillis to join the board. The term will end December 31, 2025. Commissioner Folkvord moved to approve. Commissioner Randolph seconded and carried.

Commissioner Folkvord moved to approve claims in the amount of \$271,711.81. Commissioner Randolph seconded and carried.

Commissioner Folkvord moved to approve claims in the amount of \$19,217.51. Commissioner Randolph seconded and carried.

Commissioner Folkvord moved to approve July 5, 2021, Minutes. Commissioner Randolph seconded and carried.

Commissioner Folkvord moved to approve June 28, 2021, Minutes. Commissioner Randolph seconded and carried.

Commissioner Folkvord moved to approve June 21, 2021, Minutes. Commissioner Randolph seconded and carried.

Commissioner Folkvord moved to approve June 14, 2021, Minutes. Commissioner Randolph seconded and carried.


Present at the meeting were Nancy Marks with MT43 News, Jenny Schaubert, Bernadette Swanson with Schaubert Surveying, Public Works Supervisor TJ Graveley, Broadwater County Weed & Mosquito Coordinator Jessica Bushnell, Steve Kurk and Broadwater County Undersheriff Brandon Harris.

Meeting adjourned at 11:03 AM. The next regular Commissioner Meeting will be held July 19, 2023, at 10:00 AM.

Communications Received: Stahly Engineering, Old Town Bridge Contract, Procedure for the Establishment, Alteration, or Abandonment of county Road Right-of-Way, Road

Abandonment Check List for Staff Review, Petition to Abandon County Road form, Broadwater County Seals 1-4 and Black and White Version, Mobile Mapping Upgrade\_3FOs C7, Montana Stockgrowers Association MOU- \$8,014 Montana Wool Growers Association MOU-\$1256, Larry Phyllis's letter of interest to continue on the Mosquito Board.

  
DEBRA RANDOLPH  
Commissioner Chairwoman

  
Attest:  
ANGIE PAULSEN  
Clerk and Recorder