

PROCEEDINGS OF THE BOARD OF COMMISSIONERS
BROADWATER COUNTY, STATE OF MONTANA
LOCATION: 416 Broadway, Townsend, MT 59644
DATE: March 13, 2024

Commissioner Darrel Folkvord called the meeting to order at 10:00 AM. Commissioners Debi Randolph and Lindsey Richtmyer were also present.

Public Comment: Mark Wood read into the record a letter to Broadwater County Commissioners.

10:09 AM Commission Meeting Closed, Public Hearing Opened.

10:09 AM Public Hearing on Proposed Solid Waste Change for Non-Household Waste Fees. Director TJ Graveley presented Proposed Solid Waste Changes for Non-Household Waste Fees.

10:17 AM Public Hearing Closed. Commission Meeting Opened. Commissioner Folkvord commented. Director Graveley commented. Commissioner Richtmyer moved to approve Resolution 2024 - 10 A Resolution Establishing Non-Household Solid Waste Fees. Commissioner Randolph seconded and carried.

10:31 AM Noxious Weed and Mosquito Coordinator Jessica Bushnell presented three Noxious Weed Board positions that are recommended by the current Weed Board. Commissioner Richtmyer moved to approve Todd Kitto for a 3-year term to expire December 2026. Gord Pierce for a two-year term ending December 2025, and Wes Munns for a one-year term to expire in December 2024. Commissioner Randolph seconded and carried. Bushnell commented regarding the Cost Share Program. Commissioner Richtmyer commented. Commissioner Randolph moved to approve the Noxious Weed By-laws with the revision article 4 section 2; change it from the 2nd Tuesday to the 3rd Tuesday of the month. Commissioner Richtmyer seconded and carried. Bushnell commented regarding new position for seasonal work for a summer job in the weed department.

10:40 AM Vic Sample presented Department of Commerce Pilot Program, Destination MT Division, Pilot Community Tourism Grant Program Application. Broadwater County Community Development and Planning Director Nichole Brown commented. Samples commented. Commissioner Randolph moved to allow Director Brown to participate in the Department of Commerce Pilot Program for 2-4 hours per week. Commissioner Richtmyer seconded and carried.

10:59 AM Public Health Director Ruby Taylor presented Task Order Amendment Number One Task Order for Immunization Services Master Contract Number HHS-PHSD-00000506 Task

Order Number 24-07-4-31-103-0. Deputy County Attorney Minor commented. Commissioner Randolph moved to approve Task Order Number 24-07-4-31-103-0 in the amount of \$41,571.00 based on getting approval from Deputy County Attorney Kaylan Minor. Commissioner Richtmyer seconded. Deputy County Attorney Minor stated she does approve. Commissioner Randolph moved to amend motion to approve Task Order Number 24-07-4-31-103-0 for the amount of \$41,571.00. Commissioner Richtmyer seconded and carried.

11:10 AM Director Taylor presented. Commissioner Richtmyer moved to approve a Letter of Intent to Apply for Contract for Fiscal Year 2024-2025, Homemaker, Respite and Skilled Nursing. Commissioner Randolph seconded and carried.

11:23 AM Broadwater County Parks and Recreation Board Vice Chair Lacey Forrey presented an update on Connor's Field Vault Toilet location and installation. Michael Delger commented.

11:39 AM Commissioner Richtmyer presented Townsend School District #1 and Community Library Interlocal Agreement. Townsend School District No. 1 Superintendent of Schools Susie Hedalen commented. Deputy County Attorney Minor commented. Commissioner Richtmyer moved to approve Townsend School District #1 and Community Library Interlocal Agreement. No second. Motion not carried.

12:08 PM Commissioner Richtmyer moved to approve Canyon Ferry Airport CPI Hangar Lease Adjustment to \$0.12 per square foot. Commissioner Randolph seconded and carried.

12:11 PM Commissioner Folkvord read into the record Resolution 2024 - 11. Commissioner Randolph moved to approve Resolution 2024 - 11 A Resolution to Waive the Six (6) Month Notice Requirement Under the Interlocal Agreement for Townsend City-County Airport. Commissioner Richtmyer seconded and carried.

12:21 PM Commissioner Folkvord read into the record Resolution 2024 - 12. Commissioner Richtmyer moved to approve the adoption of Resolution 2024 - 12 Resolution for Broadwater County's Acceptance of the Transfer of City of Townsend's Ownership Interest in the Townsend City-County Airport Strip Property. Commissioner Randolph seconded and carried.

12:25 PM Commissioner Richtmyer read into the record Great West Task Order # 10 – South End GWIP (Groundwater Investigation Program) Application Broadwater County On-Call Engineering Services Great West Engineering Project Number 1-20244. Commissioner Richtmyer moved to approve said task Order #10 in the amount of \$5,500.00. Commissioner Randolph seconded and carried.

12:31 PM Commissioner Randolph moved to approve Operation Agreement for the Broadwater County Boat Docks with Canyon Ferry Enterprises at the Canyon Ferry Reservoir.¹ Commissioner Richtmyer seconded and carried.

Commissioner Randolph moved to approve claims in the amount of \$258.50. Commissioner Richtmyer seconded and carried.

Commissioner Richtmyer moved to approve claims in the amount of \$24,943.03. Commissioner Randolph seconded and carried.

Commissioner Richtmyer moved to approve claims in the amount of \$37,743.42. Commissioner Randolph seconded and carried.

Commissioner Randolph moved to approve payroll claims in the amount of \$275,268.66. Commissioner Richtmyer seconded and carried.

Communications received: Letter from Mark Wood to Broadwater County Commissioners, Broadwater Transfer Station Material Definitions, Broadwater Transfer Station Fee List, Resolution 2024 - 10 A Resolution Establishing Non-Household Solid Waste Fees, Noxious Weed Board By-Laws, Montana Department of Commerce Destination MT Division Pilot Community Tourism Grant Program Section I of SB 540 (2023) Pilot Community Tourism Grant Program Guidelines, Application, and Grant Administration, Task Order Amendment Number One Task Order for Immunization Services Master Contract Number HHS-PHSD-00000506 Task Order Number 24-07-4-31-103-0, Letter of Intent to Apply for Contract Summary Sheet for Homemaker, Skilled Nursing, and Respite Care, Vault Toilet Excavation, Broadwater School and Community Library Interlocal Agreement, 2024 Airport Annual Lease Rate letter from Townsend Airport Board, Resolution 2024 - 11 A Resolution to Waive the Six (6) Month Notice Requirement Under the Interlocal Agreement for Townsend City-County Airport, Resolution 2024 - 12 A Resolution for Broadwater County's Acceptance of the Transfer of City of Townsend's Ownership Interest in the Townsend City-County Airport Strip Property, Operation Agreement for the Broadwater County Boat Docks at Canyon Ferry Reservoir. Letter from Great West Engineering regarding Task Order No. 10 – South End GWIP Application Broadwater County On-Call Engineering Services Great West Engineering Project No. 1-20244.

Present at meeting were: Ed Shindoll, Bill Duede, Michael Delger, and Mark Wood.

The meeting adjourned at 12:41 PM. The next regular Commissioner Meeting will be held March 20, 2024, at 10:00 AM.



Attest:

ANGIE PAULSEN
Clerk and Recorder



DARREL FOLKVORD
Commissioner Chairman