

**PROCEEDINGS OF THE BOARD OF COMMISSIONERS**  
**BROADWATER COUNTY, STATE OF MONTANA**  
**LOCATION:** 416 Broadway, Townsend, MT 59644  
**DATE:** May 3, 2023

Commissioner Debi Randolph called the meeting to order at 10:00 a.m. Commissioners Darrel Folkvord and Lindsey Richtmyer were also present.

Public Comment: Broadwater County Clerk and Recorder presented unofficial Townsend School District No. 1 Trustee May 2, 2023, election results.

10:03 AM Broadwater County Community Development and Planning Director Nichole Brown presented Hamilton Boundary Relocation. Commissioner Richtmyer moved to approve Hamilton Boundary Relocation. Commissioner Folkvord seconded and carried.

10:10 AM Broadwater County Finance Officer Debbie Kelley presented recommendation from the Compensation Board in the amount of \$1.50 COLA for Broadwater County Elected Officials FY 23-24. Compensation Board is comprised of Elected Officials and three members of the public Shiela Stenzel, Chris Wright, and Mike Koehnke. Commissioner Folkvord commented on the Compensation Board's decision regarding 4.5% COLA versus the \$1.50 increase. The \$1.50 increase for all employees will help the folks on the lower end of the pay scale to have better pay increase than if the decision was to go with 4.5% COLA for elected officials and all county employees. The decision of \$1.50 will aid in helping recruit and retain current good employees. Commissioner Richtmyer moved to approve the Compensation Board recommendation of a \$1.50 COLA for elected officials. Commissioner Folkvord seconded. Commissioner Folkvord clarified that even if this motion is approved the Commissioners will still look over the budget and make a change if needed. Motion to accept \$1.50 increase for elected officials carried.

10:15 AM Broadwater County Commissioner Darrel Folkvord presented Airport Revised Lease Agreement. Deputy County Attorney Jania Hatfield commented. Commissioner Folkvord moved to approve the Airport Lease Agreement with small amendments recommended by Lance Bowser, Airport Engineer. Commissioner Richtmyer seconded. Nancy Marks with MT43 News commented. Motion carried.

10:21 AM Commissioner Folkvord presented Airport Improvements. Commissioner Folkvord moved to approve FAA Form 5100-130, Drug Free Workplace, Airport Improvement Program Sponsor Certification, Townsend Airport Improvement Projects AIP 3-30-0078-016-2023; Record of Engineering Selection and Contract Negotiations, Application for Federal Assistance SF-424 in the amount of \$266,666.67 10% local share cost of \$26,666.67. Commissioner Richtmyer seconded and carried. Commissioner Richtmyer moved to approve MOU for Airport Land Acquisition between the county and the city. Commissioner Folkvord seconded. Nancy Marks MT43News commented. Motion carried.

10:31 AM Commissioner Richtmyer presented Broadband Advisory Board update.

10:36 AM Deputy County Attorney Jania Hatfield presented Quit Claim Deed for William Lane alley in Toston, MT. Commissioner Folkvord moved to approve aforementioned.

Commissioner Folkvord moved to approve May 1, 2023, Minutes. Commissioner Richtmyer seconded and carried.

Commissioner Richtmyer moved to approve April 26, 2023, Minutes. Commissioner Folkvord seconded and carried.

Commissioner Richtmyer moved to approve claims in the amount of \$16,243.65. Commissioner Folkvord seconded and carried.

Commissioner Folkvord moved to approve claims in the amount of \$134,961.85. Commissioner Richtmyer seconded and carried.

Commissioner Richtmyer moved to approve payroll claims in the amount of \$232,880.381. Commissioner Folkvord seconded and carried.

Broadwater County will host a public meeting with MDT at 2:00 PM May 23, 2023, at the Flynn Building and it will be livestreamed for those who cannot attend.

Communications Received: Townsend School District No. 1 unofficial election results, Request for Exemption Review David and Jill Hamilton, Book 2 Pg. 591, proposed boundary relocation PLAT, FAA Form 5100-130 Drug Free Workplace – Airport Improvement Program Sponsor Certification, Townsend Airport Improvement Projects AIP 3-30-0078-016-2023 Record of Engineering Selection and Contract Negotiations, Application for Federal Assistance SF-424, Exhibit A Airport Property Map, Resolution 86 -2, Quit Claim Deed William Lane Alleyway Abandonment.

Present at the meeting were Bernadette Swenson of Schuaber Surveying, David Hamilton, and Nancy Marks with MT43News.

Meeting adjourned at 10:46 a.m.



Attest:

ANGIE PAULSEN  
Clerk and Recorder

  
DEBRA RANDOLPH  
Commissioner Chairwoman