



Parks & Recreation Board Meeting
March 6, 2023 at 6:00 p.m.

Board Members Present:	Adam Six, Chairman; Stacy Sommer, Member; Jennifer Dalrymple, Member; Israel Schwope, Member; Lacey Forrey, Member
Broadwater County (BC) Staff Present:	Nichole Brown, Board Manager & BC Community Development & Planning Director; Lindsey Richtmyer, Commissioner Liaison
Secretary:	Tacy Swanton, BC Community Development Assistant

100 % of the Board members present and accounted for. Quorum reached for start of meeting.

Public Hearing

1. Adam Six called the Public Hearing to order at 6:00 p.m.
2. All who were present were asked to rise for the Pledge of Allegiance.
3. Recreation Plan Working Draft April 2020
 - a. Public Hearing & Comment Opened by Adam Six
 - i. Jennifer Dalrymple commented on the following:
 1. Cottonwood Campground off of US Highway 287 be added to the map and added to Existing Facilities 3.0 on Page 4.
 2. Section 5.0 Project Cost Estimate, the cost of the new liner for the pool should be consistent throughout the document.
 3. The language "picnic shelter" should read "pavilion" throughout the document as well.
 4. Suggest to combine 5.4 & 5.8 both discuss swimming pool.
 - ii. Lacey Forrey questioned if the Heritage Park pool is actually being used to its capacity which is stated in section 3.3.2 on page 8; it is during swimming lessons.
 - iii. Lindsey Richtmyer commented on the following:
 1. Asked if this plan was flexible; Adam commented the longevity of this plan would still be appropriate.
 2. In Section 3.2.3 Fairgrounds on page 4, need to replace 'co-owned with 'manage' and remove 'City of Townsend'.
 - iv. Adam Six commented on the following:
 1. Blue-Ribbon Park (gazebo next to The Mint) is on privately held land and not a city park; suggest to remove this in case the landowners decide to sell it.
 2. Silos Master Plan was completed January 28, 2021 which is after the Recreation Plan draft and recommends adding this back in.
 3. The individuals who adopted the Recreation Plan will be listed.

- 4. Rodeo Club as being a partner on the Fairgrounds project.
- v. No further comments.
- b. Proponents
 - i. None at this time.
- c. Opponents
 - i. None at this time.
- d. Other Interested Parties
 - i. None at this time.
- e. Public Hearing closed at 6:18 pm by Adam Six.

Regular Board Meeting

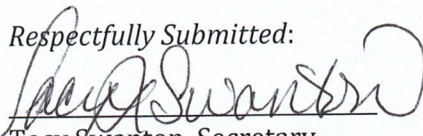
- 1. Adam Six called the Regular Board Meeting to order at 6:18 p.m.
- 2. Public Comment on Items Not Included on Agenda
 - a. None at this time.
- 3. Approve Minutes
 - a. Stacy Sommer moved to approve the minutes from January 23, 2023. Lacey Forrey seconded the motion.
 - i. Discussion
 - 1. On page 2 section h. i. "complete 'as' not been ..." needs to be changed to 'has'.
 - 2. On page 1, 3. Old Business, section a. iv. 1., "to 'date' the Event..." needs to be changed to 'update'.
 - 3. No further discussion.
 - ii. Motion *carried*.
- 4. Old Business
 - a. The Recreation Plan Working Draft April 2020
 - i. On the first page, Adopted by Resolution date is March of 2023 more specifically when this is presented to the Commissioners.
 - ii. Table of Contents, recommended edits as follows:
 - 1. 3.3.5: Omit this.
 - 2. 3.6: Bureau of 'Reclamation' not 'Recreation'.
 - 3. 5.11: 'Stage' not 'State'.
 - 4. List of Appendices: Need to add 'Appendix 3 The Silos Recreation Plan/Master Plan Phase II'.
 - iii. Section 1.0 Executive Summary, recommended edits as follows:
 - 1. Skate Park under Improvement section needs to be modified to state it was finished in June 2022.
 - iv. Section 2.0 Introduction, recommended edits as follows:
 - 1. 2.2, page 2: The second sentence 'two' needs to be changed to 'five'.
 - 2. 2.2, page 3:
 - o Edits to Draft Plan: date be changed from 'March 2020' to 'March 2023'.
 - o Recreation Board Hearing on Final Draft: date be changed from 'April 2020' to 'March 6, 2023'.
 - o County Commission Adoption of the Plan: date be changed to the date of when Commission adopts the plan.
 - v. Section 3.0 Existing Facilities, recommended edits as follows:
 - 1. 3.2.3, page 4: Changes per aforementioned during the Public Hearing. Also, add in Fair Board and Rodeo Club.

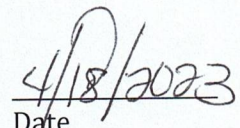
2. 3.2.3, page 5: In the last paragraph, Fair Board and Rodeo Club will be added to show their work in helping with the master plan.
 3. Figure 2, page 6: Cottonwood Campground added to the map.
 4. 3.3, page 7: 'manages six' needs to be changed to 'owns four'.
 5. 3.3.2, page 7: 'Playground' needs to be added to the list.
 6. 3.3.3, page 8: The skate park will be added into the first sentence with its features.
 7. 3.3.5, page 8: Shall be omitted.
 8. 3.5.1, page 9: Shall read Canyon Ferry/Cottonwood Wildlife Management Area and camping will be added to the description within the paragraph.
 9. Figure 3, page 10: Massa Park to be removed.
 10. 3.6, page 11: 'Recreation' to be changed to 'Reclamation'.
 11. 3.6.2 page 11: The link to the Phase II Master Plan will be added.
- vi. Section 4.0 Public Outreach and Engagement, recommended edits as follows:
1. 4.1, page 12, Table 2: Board members will be updated with current members and affiliations. The Recreation Board will also update the number of meetings held and current dates for the planning project.
 2. 4.3, page 13: Nichole will update the highlighted sections with correct dates and narrative.
- vii. Section 5.0 Project Cost Estimates, recommended edits as follows:
1. 5.4, page 15: The total of the replacement of the existing vinyl liner will be \$62,000. Section 5.8 will be combined in this section.
 2. 5.5 and 5.6, page 15: 'Shelter' be replaced with the word 'Pavilion'.
 3. 5.8, page 16: This section will be combined with 5.4.
 4. 5.9, page 16: The Appendix 3 will show the completion of the first Phase of the Silo's Master Plan Project.
 5. 5.11, page 16: Size of the Pavilion be added to the section.
 6. 5.12, page 17:
 - o Holloway will be added in the title.
 - o \$135,000 be changed to \$150,000.
 - o It will also be noted that the money received was from a grant not a donation.
- viii. Section 6.0 Action Plan, recommended edits as follows:
1. Public Hearing date (March 6, 2023) will be added.
 2. City Swimming Pool Liner in the Estimated Cost needs to be changed to \$62,000.
- ix. Section 7.0 Funding Options
1. No recommended edits to this section.
- x. Section 8.0 Plan Evaluation and Update
1. No recommended edits to this section.
- xi. Appendix 1 - Fairgrounds Project Priorities
1. No recommended edits to this section.
- xii. Appendix 2 - Resident Survey Results
1. No edits to this section.

- xiii. Add Appendix 3 as aforementioned.
 - xiv. Stacy Sommer moved to accept all amendments aforementioned. Lacey Forrey seconded the motion.
 - 1. No further discussion.
 - 2. Motion *carried*.
 - b. Main Street Montana Department of Commerce Planning Grant
 - i. BCDC was unsuccessful in obtaining this grant for the swimming pool.
 - c. City of Townsend Website
 - i. There has been \$20.00 donated at this time.
 - d. Holloway Park Gazebo
 - i. Fearless Engineers PLLC in Missoula, MT invoice in the amount of \$1,975.00 to complete the engineering work on the pavilion.
 - 1. Stacy Sommer moved to pay Fearless Engineers PLLC in Missoula, MT in the amount of \$1,975.00. Lacey Forrey seconded the motion.
 - a. No further discussion.
 - b. Motion *carried*.
 - e. Connor's Field Infrastructure
 - i. Quote of \$20,320 from Missoula Concrete expired March 9, 2023 for a Single Vault Toilet (SVT) and the flat work for the sidewalks requires a 50% deposit which would be in the amount of \$10,160.
 - ii. Lacey Forrey moved to pay the 50% in the amount of \$10,160 to Missoula Concrete. Israel Schwoppe seconded the motion.
 - 1. No further discussion.
 - 2. Motion *carried*.
 - f. Swimming Pool Enhancement/Sustainability
 - i. No further discussion.
 - g. Folf Course/Dog Park
 - i. Jennifer Dalrymple will move forward with this.
5. New Business
- a. Stacy would like to pursue turning the 10-acres into a park with community members; the first step would be to secure the design work donation.
 - i. Request for the survey on Centerville/Mill Rd. was submitted by the Rotary Club of Townsend to the Commissioners on April 18, 2022 but still has not been completed.
 - 1. Commissioners contract survey work out; Lindsey will get more information.
 - 2. Jennifer Dalrymple moved to use Park & Recreation funds to pay for a survey of the 10 acres, if the funds are available. Israel Schwoppe seconded the motion.
 - a. No further discussion.
 - b. Motion *carried*.
 - b. Montana Healthcare Foundation Call for Proposal grant is due May 15; this would be used for an open walking trail, community garden, fitness equipment, etc.

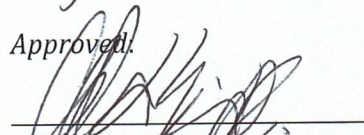
- c. Commissioner Richtmyer stated that there has been talk about installing more softball/baseball fields; the school is currently thinking about adding a baseball program to their list of extracurricular activities.
 - d. The Board Training will be held on March 21, 2023 at 6:30 p.m. - 8:00 p.m. at the Methodist Church.
6. Comments from the Floor
- a. None at this time.
7. Next Meeting Date and Time
- a. Next meeting is scheduled for Monday, March 20th, 2023 at 6:00 p.m.
8. Adjourn
- a. With no further business, meeting adjourned at 7:19 pm

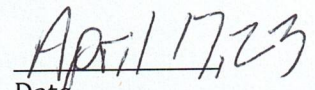
Respectfully Submitted:


Tacy Swanton, Secretary


Date

Approved:


Adam Six, Chairman


Date