

# BROADWATER COUNTY FAIR – REGULAR MEETING MINUTES

416 Broadway, Townsend, MT 59644

406.266.9242

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**BROADWATER  
COUNTY FAIR**



## MINUTES

### BROADWATER COUNTY FAIR BOARD REGULAR MEETING MINUTES

August 10<sup>th</sup>, 2023

7:00pm

Flynn Building

**Fair Board Members Present:** Karen Noyes, Shelia Stenzel and Tayla Snapp present via conference call.

**Fair Board Members Absent:** Lauren Reiser, Val Hornsveld

**Advisors to the Board Present:** Jessica Erickson (Fair Manager), Lindsey Richtmyer

**Guests:** none

- I. **CALL TO ORDER:** The regular meeting of the Broadwater County Fair Board was called to order at 7:07 pm.
- II. **PUBLIC COMMENT:** none
- III. **CORRESPONDENCE:** RMAF convention registration is open. Jessica will register us for one participant and hotel for Wednesday, Thursday and Friday nights.
- IV. **REPORTS**
  - a) **Open Class** –Tayla thought fair went smoothly. We did have some scratch entries. Had lots of extra hands to help and the new superintendents did well.
  - b) **Vendors** – Val reported through email: For the most part I think everyone was happy with the way it went. I think having the face painting and ice cream in the Commercial building helped bring people in. The food vendors seemed to be pleased with the spots and sales. I know we could do some thinking on how things should go with the vendors but I will need to think about it and hope you all are willing to assist in making the Vendors a greater addition to the fair.
  - c) **Rodeo/Social Media**–None
  - d) **4-H** – Karen reported that 4-H fair went really well. Tayla added to tell 4-H thank you as the kids helped a lot during clean up.
  - e) **Public Relations** – Sheila mentioned that she never heard anything back on the radio ads. Jessica heard a few of them and they did put information regarding the concert into them. Sheila thought that we had good feedback on the concert and the ticketing. It was simple to scan at the gates.
- V. **FAIR BOARD BUSINESS**
  - a) **Minutes Approval** –July 3<sup>rd</sup>, 2023 minutes were approved. Karen moved to accept the minutes and a second by Tayla. Motion Carried.
- VI. **OLD BUSINESS**
  - a. Other- Jessica asked about where to hang sponsor signs. Board discusses and decided to continue with plan to hang them on the outside North wall of the Commercial Building.
- VII. **NEW BUSINESS**
  - a. **2023 Fair Review**
    - i. **Set Up** – Exhibit building set up went well. Discussed possibly adding more parking signage
    - ii. **Take Down** – Make sure that superintendents show up for helping with take down. Jessica had some notes on the final cleaning and stocking of the new bathrooms. Need to purchase some supplies for it and would like a sign made for the outside of the building.
    - iii. **Vendors** – Some discussion on ideas for vendors. Possibly provide camping area, but where? Try to move vendors around to open up the entertainment tent, but not block the pavilion or other buildings. Possibly have a vendor meeting in person at the grounds when they all are there?
    - iv. **Entertainment**- Good feedback on our entertainment this year. The jewelry workshop went well. Maybe try a painting class again next year? Imagination playground was a hit and is also free for us to use. Pie Contest was definitely a hit and will be done again next year!
- VIII. **OTHER**

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- a. Tayla asked about getting dog waste pick up signage and provide bags? There were quite a few dogs on the grounds this year and did not see many people picking up after them.
- b. Jessica asked everyone to review the Thank You list for names of helpers to thank in the newspaper.

**MEETING ADJOURNED 7:59pm**

**NEXT BROADWATER COUNTY FAIR BOARD MEETING WILL BE HELD – November 16<sup>th</sup> at 5:30pm. Hoping to do a joint meeting with 4-H and Rodeo in September.**

\_\_\_\_\_  
(Chairman)

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Jessica Erickson (Fair Manager)