

BROADWATER COUNTY FAIR – REGULAR MEETING MINUTES

416 Broadway, Townsend, MT 59644

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**BROADWATER
COUNTY FAIR**



MINUTES

BROADWATER COUNTY FAIR BOARD REGULAR MEETING MINUTES

July 3rd, 2023

6:00pm

Flynn Building

Fair Board Members Present: Karen Noyes, Tayla Snapp, Val Hornsveld, Sheila Stenzel,

Fair Board Members Absent: Lauren Reiser

Advisors to the Board Present: Jessica Erickson (Fair Manager), Allison Kosto, Lindsey Richtmyer (via phone)

Guests: none

- I. **CALL TO ORDER:** Chairman Sheila Stenzel called to order the regular meeting of the Broadwater County Fair Board at 6:00 pm.
- II. **PUBLIC COMMENT:** none
- III. **CORRESPONDENCE:** none
- IV. **REPORTS**
 - a) **Open Class** –Tayla reported they had a superintendent meeting tonight. They have the superintendents, volunteers, judges and check in help for entry check in. They have been working on delivering posters.
 - b) **Vendors** – Val reported that we are full for our food vendors. Two of the vendors are new this year. We currently have 7 commercial vendors. Christmas Connection will be selling ice cream out of the commercial building.
 - c) **Rodeo/Social Media**–None
- V. **4-H**– Karen reported that the 4-H pavilion construction is looking good and moving along. Fair entries close on Thursday.
- VI. **FAIR BOARD BUSINESS**
 - a) **Minutes Approval –May 4th, 2023 minutes were approved. Karen moved to accept the minutes and a second by Val. Motion Carried.** Jessica will ask about the need for approving the joint meeting minutes?
- VI. **OLD BUSINESS**
 - a) **2023 Fair Planning-**
 - a. Tent Set Up – We will plan on setting up the tent on Monday July 31st at 6:30pm. Need to find some strong, able helpers.
 - b. Open Class Exhibit Check In – We are looking good for this. Tayla and Jessica have confirmed some volunteers to help.
 - c. Concert Volunteers – Lindsey and Sheila will help with ticket gates. Ticket gate helpers will need to be there at 5:45 for a quick meeting and then gates open from 6:00-7:45. Jessica will get instructions on app to have on smartphones. We may be able to use 4-H's hotspot to help with wi-fi signal. Jessica asked about ideas for an emcee. Lindsey will ask her husband. Tayla also has an idea for someone. If not, Sheila will do it. Karen asked about grounds clean up for afterwards. We have paid \$100 cash in the past. She will ask NHS or another school group to do this. Jessica also asked about possibly finding someone to clean up the picnic tables around the vendor area in the mornings. Garbage pick up and wiping down picnic tables. Val will take care of this. Karen asked about looking for someone to clean and stock the new and yellow bathrooms Thursday, Friday, Saturday and Sunday. Jessica will look at this and see what we can budget for it.
 - d. Other- Jessica asked about where to hang sponsor signs. Board discusses and decided to continue with plan to hang them on the outside North wall of the Commercial Building.
- VII. **NEW BUSINESS - none**
- VIII. **OTHER BUSINESS – none**

MEETING ADJOURNED – 6:28pm

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NEXT BROADWATER COUNTY FAIR BOARD MEETING WILL BE HELD – August 10th. Will try to hold a joint meeting in September and then the next meeting will be November 16th.

(Chairman)

Jessica Erickson (Fair Manager)