BROADWATER COUNTY COMMISSIONERS

515 Broadway, Townsend

Meetings are held at the Flynn Building (old Opportunity Bank) 416 Broadway.

NO REGULAR COMMISSION MEETING ON OCTOBER 10, 2022 DUE TO THE HOLIDAY. MEETING WILL BE ON WEDNESDAY, OCTOBER 12, 2022 AT 10:00 AM

Meetings may be viewed on the website at https://www.broadwatercountymt.com/home/pages/board-videos. Public comment is taken either in writing in advance of the meeting or in person at the meeting. Working meetings are held in various locations, please review the notice of the working meeting to determine the location. Working meetings are not recorded and as a result are not available on the website.

Agenda, documents, official meeting minutes and videos of past Commission meetings are available at https://www.broadwatercountymt.com.

OFFICAL agendas are posted in the Courthouse (1st floor bulletin board), Broadwatercountymt.com, on the bulletin board on the 1st Floor of the courthouse, and in the window of the Flynn Building at least 48 hours in advance of the meeting.

Monday, October 3, 2022

10:00 AM	Public Hearing, Budget Amendment
10:00 AM	Discussion and Decision, Debbie Kelley, Finance Officer, Budget Amendment
10:10 AM	Discussion and Decision, Budgetary Authority Resolution, CDBG funds for Bridger Brewing
10:15 AM	Discussion and Decision, Inmate Excess Medical Insurance and/or Claims Administration Management
10:15 AM	Discussion and Decision, Authority for distribution of county minimum allocation grant (ARPA) for City of Townsend Water and Sewer Infrastructure Projects
10:25 AM	Discussion and Decision, Josh Obert, Public Works Director, BARSA Resolution
10:30 AM	Discussion and Decision, Nichole Brown, Community Development Director and Planning, Helsen Boundary Relocation
10:35 AM	Discussion and Decision, Nichole Brown, Community

Development Director and Planning Nelson Boundary Relocation

Wednesday, October 5, 2022

10:00 AM Discussion and Decision, Open Bid for Fairground Improvements

Public comment period (on items not on the agenda) will be at the beginning of each meeting. Mail & Items for Discussion and/or signature may occur as time allows during the meeting. Issues and times are subject to change.

Items for Discussion / Action / Review / Signature - Consent Agenda

- ✓ Certificate of Survey review
- ✓ Management on-going advisory board appointments
- ✓ Claims/Payroll/minutes
- ✓ County Audit / Budget
- ✓ Mail ongoing grants
- ✓ Correspondence support letters

 Debi Randolph
 406-266-9270 and 406-980-2050

 Darrel Folkvord
 Chairperson
 406-266-9272 and 406-980-1213

 Mike Delger
 406-266-9271 and 406-521-0834

E-mail <u>commissioners@co.broadwater.mt.us</u>

Future Meetings

October 4 Planning Board

October 5 Commission Meeting-Public Hearing

October 12 Commission Meeting
October 13 Fair Board Meeting
October 19 Board of Heath Meeting

October 19 Airport Meeting

^{*&}lt;u>Please note that these times and dates may change. For the most recently updated information, please visit our website at www.broadwatercountymt.com.</u>

EXHIBIT 4-A

BUDGETARY AUTHORITY RESOLUTION

RESOLUTION NO. ___

WHEREA:	S, or	n July	26 th	· 2022,	the C	County	of	Broa	adwate	r received	CDB	G funds	in the	am	nount	01
\$400,000,	for	which	no	provisio	n was	made	in	the	fiscal	2021-2022	219 Bi	oadwat	er Cou	nty	buda	et:
and															J	,

WHEREAS, Counties may appropriate federal or state money received during the fiscal year by formal resolution,

NOW, THEREFORE, BE IT RESOLVED that the Broadwater County Commissioners hereby appropriate the sum of \$400,000 and direct the County Treasurer to allocate said amount to the following program activities:

EXPENDITURE CODE (LIST)	ADMINISTRATION COSTS	ACTIVITY COSTS
(2101)	\$8,000	\$392,000
TOTALS	\$8,000	\$392,000
BE IT FURTHER RESOLVE	D that the above appropriation	shall become effective on
BOARD OF THE COUNTY O BROADWATER COUNTY, N		
Attest	By	Folkvord, Chairperson
Attest	Ву	
	Angie F	Paulsen, Clerk and Recorder

RESOLUTION 2	022-
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A RESOLUTION REQUESTING AUTHORITY FOR DISTRIBUTION OF COUNTY MINIMUM ALLOCATION GRANTS FOR WATER AND SEWER INFRASTRUCTURE PROJECTS

WHEREAS, Section 4 of Chapter 401 of the Montana Session Laws of 2021 through House Bill 632 Section 4 allocated the amount of \$150 million of the coronavirus state fiscal recovery funds to be used to provide minimum allocation grants for water and sewer infrastructure projects eligible for funding under the American Rescue Plan;

WHEREAS, the amount a local government is eligible to receive in water and sewer infrastructure grants under this section is in the same proportion and using the same ratios provided for in Montana Code Annotated § 15-70-101 (2)(b), (2)(c), and (3) giving County a minimum allocation of \$447,124;

WHEREAS, HB 632 Section 4 requires that a local government, submit an application for a qualifying water or sewer infrastructure project that complies with the uses authorized for the coronavirus state and fiscal funds and pledge matching funds;

WHEREAS, grant funds must be applied for by November 1, 2022 and awarded or in a pending status by January 1, 2023;

WHEREAS, Montana's counties do not generally own or operate water and sewer infrastructure;

WHEREAS, because counties generally do not own water and sewer infrastructure, HB 632 Section 4 allocated grant funds for qualifying water or sewer infrastructure projects within the counties for which it was allocated, but that any local government eligible to receive minimum allocation funds under HB 632 Section 4 could apply for and pledge matching funds for the county's proportion;

WHEREAS, Broadwater County does not own or operate water and/or sewer infrastructure;

WHEREAS, Townsend, Montana is a local government as defined in HB 632 Section 4 and has committed to request the funds by November 1, 2022, if the county's allocation made eligible to them and the county has determined this to be a priority use of the allocated funds.

THEREFORE, NOW BE IT RESOLVED THAT:

- 1. County has determined that the proposed project is eligible as a minimum allocation project and is a high priority within the county and;
- 2. By this resolution, Broadwater County requests the Department of Natural Resources and Conservation allow, through its developed application and distribution processes, Townsend Montana \$447,124 of its share of the allocated Minimum Allocation funds for the Townsend Water System Improvements project which includes fire hydrant replacements, installation of isolation valves, and new water transmission mains.

Adopted thisday of	, 2022.
	Darrel Folkvord, Chair
	Mike Delger, Commissioner
	Debi Randolph, Commissioner
ATTEST:	Clerk & Recorder

EXHIBIT 2-A

DESIGNATION OF ENVIRONMENTAL CERTIFYING OFFICIAL

October 3, 2022

Mackenzie Espeland Montana Department of Commerce Community Development Division 301 S. Park P.O. Box 200523 Helena, MT 59620

Dear Ms. Espeland:

This is to notify you that Darrel Folkvord, Chairperson for Broadwater County, is designated as the Environmental Certifying Official responsible for all activities associated with the environmental review process to be completed by Montana Business Assistance Connection (MBAC) in conjunction with the 2022 CDBG-ED grant awarded to Broadwater County, Montana.

Sincerely,	
Signature	
Darrel Folkvor	d. Broadwater County Chairperson

Resolution for Designating the Environmental Certifying Official

RESOLUTION NO
WHEREAS, in 2022, Broadwater County applied for federal, state, local, and private funding to establish a revolving loan fund to promote economic development and the creation and retention of jobs, and extend the initial loan to JackRabbit Pub for the purchase of commercia kitchen equipment.
WHEREAS, all necessary funding has been received to permit the project to go forward; and
WHEREAS, an Environmental Certifying Official may be designated by formal resolution.
NOW, THEREFORE, BE IT RESOLVED that:
Darrel Folkvord is designated as the Environmental Certifying Official to review and produce an Environmental Review Record, to be completed by Montana Business Assistance Connection (MBAC);
Broadwater County will ensure that it and all of its contractors or agents shall conduct all program matters in a non-discriminatory manner such that all persons, regardless of race, gender, age, disability, or other protected class, shall be treated equally and further, each shall comply with the policies and procedures delineated in the 2022 Broadwater County (JackRabbit Pub) Management Plan, approved by the Montana Department of Commerce Community Development Block Grant Program.
BE IT FURTHER RESOLVED that the above designation shall become effective on, 2022.
Broadwater County (loaned to JackRabbit Pub) Townsend, Montana
By Chief Elected Official
Attest

EXHIBIT 1-E

PREPARATION OF THE DESIGNATION OF DEPOSITORY FORM

Block Number On Form -- and Instructions

[1]	Enter name, address and zip code of depository (bank) designated to receive federal funds.
[2]	Enter entire CDBG contract number.
[3]	Enter non-interest bearing bank account number where CDBG funds are to be deposited.
[4]	Enter name of CDBG grant recipient: (City or Town of, or County.)
[5]	Enter complete mailing address of CDBG recipient/grantee.
[6].	Signature of Chief Elected Officer (CEO) or Executive Officer of the CDBG grantee.
[7]	Enter the title of the CEO or Executive Officer for the CDBG recipient (Mayor, City Manager, or Chairperson of the County Commission).
[8]	Enter date the form was signed by CEO or Executive Officer of CDBG recipient.
[9]	Enter same account number as in #3 above.
[10]	Enter the American Bankers' Association (ABA) Routing Number (if you are planning to utilize electronic deposit for CDBG funds).
[11]	Enter the same name of the depository (bank) as in #1 above.
[12]	Enter the same address and zip code of the bank where CDBG funds will be sent, as in #1 above.
[13]	Enter the signature of authorized bank officer.
[14]	Enter the title of the authorized bank officer for the depository bank.
[15]	Enter the date form was signed by authorized bank officer.
NOTE:	Mail an original copy to the CDBG liaison and retain a photocopy for your records. It is important that there are no erasures, corrections or correction fluid on either copy. Also, all signatures should be made in ink.

MONTANA DEPARTMENT OF COMMERCE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

DESIGNATION OF DEPOSITORY FOR DIRECT DEPOSIT OF CDBG FUNDS

SECTION 1	To be Completed by CDBG recipient)
The [1]	
Name, Address and ZIP	Code of Grant Recipient's Bank
has been designated as the depos Department of Commerce resulting from the for deposit to a non-interest bearing a	sitory for all funds to be received from the Montana om CDBG Contract No. [2] <u>MT-CDBG -22ED-01</u> occount:
[3]	
,	Account Name/Number
[4] Broadwater County	[5] 515 Broadway, Townsend Montana 59644
Name of Grant Recipient	Address
[6] [7] Signature of Chief Elected Official or Executive Officer	Broadwater County Commission Chairperson Title of Chief Elected Official or Executive Officer
[8]	
Date	
SECTION II	(To be completed by the bank)
documentation, including a power of a	has been established with this bank. All necessary attorney where necessary, which will legally enable this om the State Auditor's Office for deposit to:
[9]	
Account Name and	or Number
[10]	
ABA (American Bar	nkers' Association) Routing Number for electronic deposit
without the payee's endorsement have	been received and are in this depository's custody.
[11] [12	2]
Name of Bank	Address where checks should be mailed
[13] [14 Signature of Authorized Bank Officer	<u> </u>
Signature of Authorized Bank Officer	Title of Authorized Bank Officer
[15]	
Date	

EXHIBIT 1-D

SIGNATURE CERTIFICATION FORM

Montana Department of Commerce Community Development Division, CDBG Program 301 S. Park P.O. Box 200523 Helena, Montana 59620-0523

This is to certify that the following officials are authorized to sign requests for payment of Montana Community Development Block Grant (CDBG) funds for the County of Broadwater FY 2022 CDBG grant:

1.	Signature	<u>Chairman</u> Title
	Darrel Folkvord	
2.	Signature	County Clerk and Recorder Title
	Angie Paulsen	\
3.	Signature	EDO Administrator Title
	Katherine Anderson	
It is u submi	inderstood that any two of the above signa tted.	tories must sign each request for payment

least two signatories will be available to sign requests for CDBG funds.

¹Suggested signatories include the chief elected official (Mayor or Chairperson of County Commission), city or county clerk or treasurer and the CDBG project manager. At least three officials should sign; and it is acceptable to have more to assure that at

Community Development Block Grant (CDBG) Program Montana Department of Commerce

I hereby certify that I have witnesse	d the signing of the above named signatures.	
Signature of Witness	Date:	_
Name and Title of Witness		
STATE OF MONTANA)		
County of Broadwater		
This instrument was acknowl	edged before me on	, by
(NOTARIAL SEAL)		
	Printed Name:	_

Montana Association of Counties



Correctional Risk Services, Inc.



2022 - 2023 AGREEMENT

Inmate Excess Medical Insurance and/or Claims Administration Management

The Montana Association of Counties (MACo) makes available, and acts as administrator for, programs operated by Correctional Risk Services, Inc. (CRS) that offers certain insurance for covered medical expenses for inmates that are a County responsibility, and as a separate option, offers claims administration for medical services provided to detention center/jail inmates,

Correctional Risk Services, Inc (CRS) will provide the Montana Association of Counties (MACo) and the County, inmate excess medical insurance for those county jail inmates that the County is directly responsible for payment of medical costs, subject to the terms and conditions of the Participation Agreement and the Statement of Inmate Benefits, and/or provide for claims administration management for all of its county jail inmates.

Effective dates of coverage: November 1, 2022 to October 31, 2023

Please check the box(es) next to the programs offered to designate which program(s) you are joining.

Note: Inmate Excess Medical Insurance must be purchased to be eligible for optional coverages.

	Inmate Excess Medical Insurance (includes Claims Administration) Cost = \$.98 per inmate per day
	Optional Coverage for treatment of Mental or Nervous Disorders: Cost = \$.03 per inmate per day
	Optional Coverage for treatment of Substance Abuse: Cost = \$.03 per inmate per day
	Optional Coverage for treatment of Pregnancy (Maternity): Cost = \$.02 per inmate per day
	Optional Coverage for treatment of AIDS, ARC, or HIV: Cost = \$.03 per inmate per day
	Optional Coverage for Security and Guarding: Once combined \$10,000 medical and guarding deductible is met, coverage pays 50% of the cost of guarding an Inmate by a Sheriff's deputy during covered medical treatment, when guarding is required by the Inmate's behavioral and medical circumstance. Cost = \$.06 per inmate per day
	Claims Administration Only (<u>Automatically included in Medical Insurance Coverage</u>) (For standalone coverage, contact CRS for terms and conditions and applicable fees).
Accepted:	County, Montana Date:
Ву:	Title: Presiding Officer, Board of County Commissioners

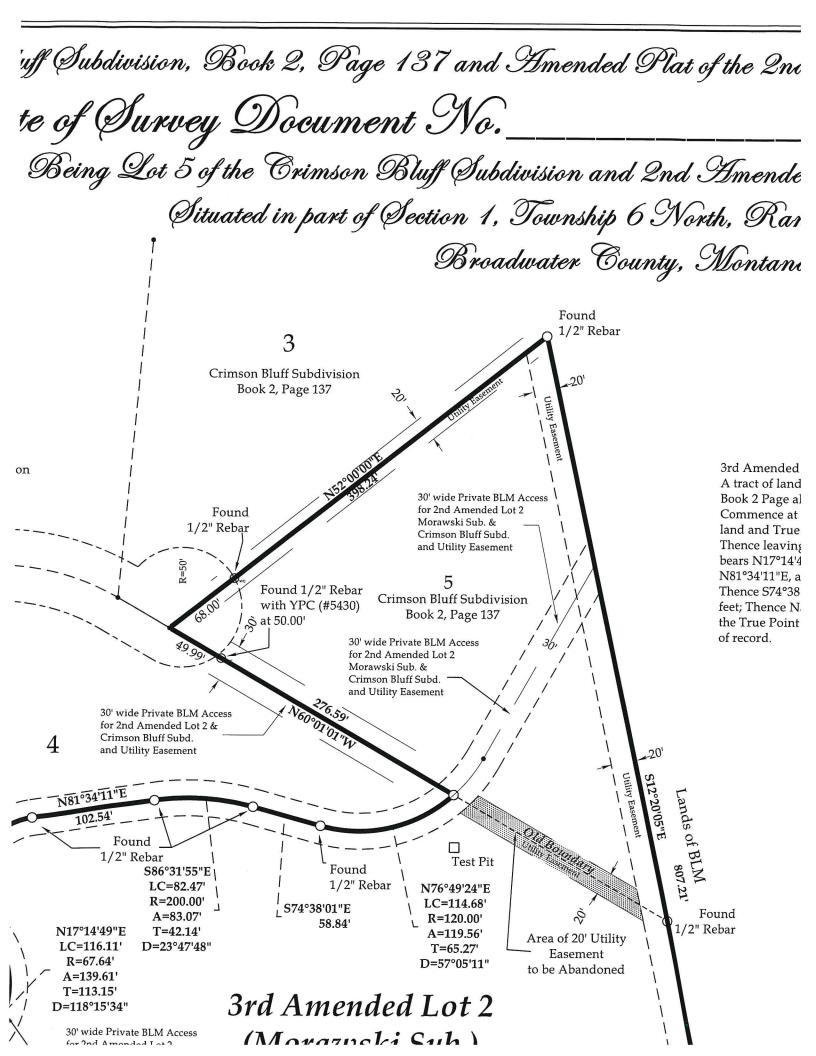
A RESOLUTION REQUESTING DISTRIBUTION OF BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY PROGRAM FUNDS

Resolution		
Department of Transportation to allocate accrued county governments for construction, reconstruction	ty and Accountability Account requires the Montana funds to cities, towns, counties, and consolidated cityon, maintenance, and repair of rural roads, city or town nat the city, town, county, or consolidated city-county it,	
	isolidated city-county government that requests funds lity Account must match each \$20 requested with \$1 of	
	elidated city-county government requesting distribution to Department of Transportation between March 1 and and,	
WHEREAS, the project(s) to be funded is	General Maintenance and	
(add additional pages if necessary to describe multiple projects); and,		
	ted funds has been budgeted from Q	
THEREFORE, NOW BE IT RESOLVED THAT:		
1. County requests distribution of its share of the allocated Bridge and Road Safety and Accountability funds to be used for the projects identified herein.		
2. That the Commission hereby empowers and authorizes a Commissioner or other staff to execute such further documents as may be necessary to facilitate the distribution of said funds.		
Adopted this day of, 2022 ~		
	Chair	
	Commissioner	
	Commissioner	
ATTEST:		
Clerk & Recorder		

REQUEST FOR EXEMPTION REVIEW

Note to Applicant: The purpose of this review is to enable Broadwater County officials to determine whether or not the proposed use of an exemption from local subdivision review would evade the Montana Subdivision and Platting Act.

Part One. Applicant Information	
Landowner(s): Monique Helsen & Ste	even Helsen
Telephone Number(s).	
Landowner Representative: Schauber Survey Address: 64 Jack Farm Road	
Part Two. Legal Description: MOVOLA ISK L. 2010/25	Phone: 406-266-4602
Part Two. Legal Description: Morawski minor s	E LUT 5 COS 7-132
What exemption is being claimed, and what is the basis for you Aggregation of lots / Bounda	ur exemption claim?
to be on the same lot	use and out buildings
survey or amended subdivision plat, as applicable and where re be submitted with the exemption request. AFFIDAVIT: I hereby certify that the purpose of this exemption Subdivision and Platting Act. Dated this	
Stave Helson	
Certificate of Governing Body: We, the Board of County Commissioners, do hereby certify that the use Certificate of Survey has been duly reviewed, and has been found to completely placed this day of A.D., 20	
Commissioner Commiss	sioner
Commissioner C&R Atte	est



REQUEST FOR EXEMPTION REVIEW

Note to Applicant: The purpose of this review is to enable Broadwater County officials to determine whether or not the proposed use of an exemption from local subdivision review would evade the Montana Subdivision and Platting Act.

Part One. Applicant Information	
Editad Witer(3).	n Nelson
Telephone Number(s):	
Landowner Representative: Schauber Sur	vey
Address: 64 Jack Farm Road	Phone: 406-266-4602
Part Two. Legal Description: Tract B of CC	OS 2-455 and COS 2-200
Part Three. Basis for Exemption Request: What exemption is being claimed, and what is t Boundary Relocation. Will allow the n	the basis for your exemption claim? eighbor to access his previoisly deeded property
be submitted with the exemption request.	vide all pertinent information, including an accurate certificate of le and where required. A subdivision exemption review fee must f this exemption request is NOT to evade the Montana day of
Platting Act, Section 76-3-101 et. seq. MCA, and the B	
Dated this day of A.D	., 20
Commissioner	Commissioner
	Commissioner
Commissioner	C&R Attact

WHEN RECORDED RETURN TO: John P. Nelson 23 Nelson Rd. Townsend, MT 59644

194445 Fee: \$ 16.00 Bk 244 Pg 481
BROADWATER COUNTY Recorded 8/24/2022 at 2:23 PM
Angie Paulsen, Clk & Rcdr. Organ Faulson, Clk & Rcdr. Organ Faulson, Clk & Rcdr. Organ Faulson, Clk & Return to: JOHN P. NELSON 23 NELSON RD.
TOWNSEND, MT 59644

QUIT CLAIM DEED

For value received John P. Nelson of 23 Nelson Rd, Townsend, Montana, herein referred to as. GRANTOR, does hereby convey, release, remise and forever quitclaim John P. Nelson of 23 Nelson Rd, Townsend, Montana, herein referred to as GRANTEE, all his right, title and interest in the following described real estate:

LEGAL DESCRIPTIONS:

Tract A and Tract B of Certificate of Survey filed in Book 2 of Plats; Page 700 in the Office of the Clerk and Recorder of Broadwater County, Montana, situated in the W ½ of Section 23, Township 6 North, Range 3 East, P.M.M., Broadwater County, Montana being described as follows:

Tract A:

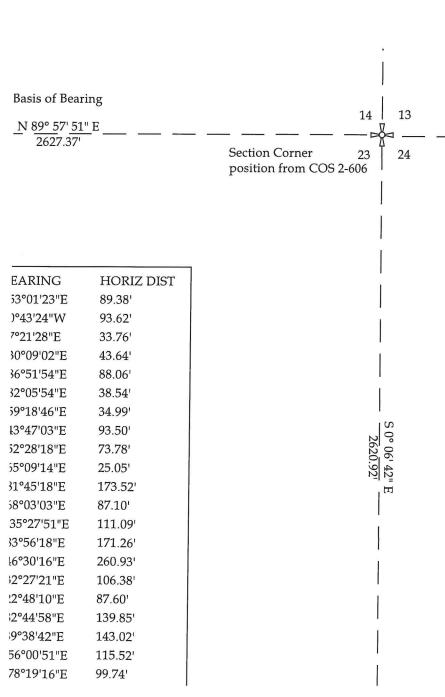
A tract of land being the NW 1/4 of Section 23, Township 6 North, Range 3 East, P.M.M., Broadwater County, Montana and being more particularly described as follows: Commence at the Northwest Corner of said Section 23 for the Point of Beginning; Thence N89°57'51"E, a distance of 2627.37 feet to the N 1/4 corner of said section; Thence S00°04'45"E, for a distance of 2630.64 feet to the C 1/4 corner of said section; Thence S89°45'08"W, for a distance of 2627.11 feet to the W 1/4 corner of said section; Thence N00°05'06"W, for a distance of 2640.35 feet to the Point of Beginning, said parcel being 158.95 Acres more or less and being served by and subject to rights-of-way and easements as shown, existing, or of record.

Tract B:

A tract of land being the SW 1/4 of Section 23, Township 6 North, Range 3 East, P.M.M., Broadwater County, Montana and being more particularly described as follows: Commence at the Southwest Corner of Section 23 for the Point of Beginning; Thence N00°02'20"E, a distance of 2635.90 feet to the W 1/4 of said section; Thence N89°45'08"E, for a distance of 2627.11 feet to the C 1/4 of said section; Thence S00°04'45"E, for a distance of 2656.41 feet to the S 1/4 of said section; Thence N89°48'03"W, for a distance of 2632.57 feet to the Point of Beginning, said parcel being 159.75 Acres more or less and being served by and subject to rights-of-way and easements as shown, existing, or of record.

To have and to hold the said premises, with their appurtenances unto the said Grantees, its heirs and assigns forever.

Pelocate Boundaries Between He Section 23, Township 6 North. Range 3 Bounty, Montana.



Legal Description:

Amended Tract A1

A tract of land situated in part of the W 1/2 Commence at the NW Corner of said Sectic north-south mid-section line of said section 03'03"W, for a distance of 87.10 feet; Thence Thence N43°47'03"W, for a distance of 93.5(45'12"W, for a distance of 828.28 feet; Thence N36°00'14"W, for a distance of 219.1 of 192.43 feet; Thence N4°49'36"E, for a distance of 73.76 feet; Thence N30°09'02"W, 01'23"W, for a distance of 89.38 feet; Thence Point of Beginning, said parcel being 175.33

Amended Tract B1

A tract of land situated in part of the SW 1/follows: Commence at the S 1/4 Corner of leaving said south line N00°00'00"E, for a di 45'12"E, for a distance of 828.28 feet to a poi feet; Thence S59°18'46"E, for a distance of 34 distance of 25.05 feet; Thence S81°45'18"E, for 2287.72 feet to the Point of Beginning, said I

Amended Tract B

A tract of land situated in part of the E 1/2 more particularly described as follows: Co 54'31"W, a distance of 1315.84 feet to the E for a distance of 644.60 feet; Thence S90°00' along said centerline the following five (5) bears N56°30'28"E 69.86 feet; Thence N52°5 32.62 feet; Thence N84°23'29"E, a distance c along said centerline the following twelve (of 108.78 feet; Thence N78°19'16"E, for a dis 44'58"E, for a distance of 139.85 feet; Thence feet; Thence S83°56'18"E, for a distance of 1 791.59 feet; Thence N89°59'13"E, for a distar Corner common to said sections; Thence NI Thence S00°43'24"W, for a distance of 93.62 73.76 feet; Thence S86°51'54"E, for a distanc distance of 192.43 feet; Thence S00°54'26"E, S26°21'44"E, for a distance of 163.92 feet; Th distance of 1095.97 feet to the Point of Begir

16ft Wide Private Access Easement
A 16 feet Wide Private Access Easement sit
particularly described as follows: Common