

BROADWATER COUNTY COMMISSIONERS
515 Broadway, Townsend
Meetings are held at the Flynn Building on 416 Broadway St.

Current and previously recorded meetings, official agenda, and minutes may be viewed on the website at <https://www.broadwatercountymt.com>.

Per Montana Code Annotated (MCA) 2-3-202, agenda must include an item allowing public comment on any public matter that is not on the agenda of the meeting and that is within the jurisdiction of the agency conducting the meeting. Public comments and items not on the agenda will be taken either in writing in advance of the meeting or in person at the beginning of the meeting. Mail and items for discussion and/or signature may occur as time allows during the meeting. Issues and times are subject to change. Working meetings will be posted on the agenda and will not be recorded.

OFFICIAL agendas are posted in the Courthouse (1st floor bulletin board), on our website at www.broadwatercountymt.com, in the window of the Flynn Building at least 48 hours in advance of the meeting, and in the Helena Independent Record (IR).

Wednesday, June 14, 2023

Public Comment on any subject not on the agenda, and that the Commission has jurisdiction over

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| 10:00 AM | Discussion, Family Promise update on 2022 and plans for 2023 |
| 10:10 AM | Discussion, Jessica Bushnell Noxious Weed/Mosquito Department Manager, Mosquito and Weed Update |
| 10:15 AM | Discussion/Decision, Market Adjustments |
| 10:25 AM | Discussion/Decision, Nichole Brown, Community Development and Planning, Rolling Glen Ranch Final Plat Approval Request |
| | This item has been canceled and will be on a later agenda |
| 10:40 AM | Discussion/Decision, Broadwater County Museum Part-Time Seasonal Employee |
| 10:45 AM | Discussion/Decision, County Alcohol Tax Designation |
| 1:00 PM | Closed Door Meeting; Discussion on update for Upper Missouri Waterkeeper et al vs Broadwater County and 71 Ranch lawsuit. (may be closed to the public for litigation strategy discussion). |
| | Discussion/Decision, Jania Hatfield, Deputy County Attorney, on Commissioner to participate in Mediation for the Upper Missouri Waterkeeper et al vs Broadwater County and 71 Ranch lawsuit. |

Thursday, June 15, 2023

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| 10:00 AM | Weekly Working Meeting with Jania Hatfield, Deputy County Attorney, in the Commission Office regarding projects and deadlines |
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Items for Discussion / Action / Review / Signature – Consent Agenda

- ✓ Certificate of Survey review
- ✓ Management – on-going advisory board appointments
- ✓ Claims/Payroll/minutes
- ✓ County Audit / Budget
- ✓ Mail – ongoing grants
- ✓ Correspondence – support letters

Debi Randolph, Chairman (406) 266-9270 or (406) 980-2050

Darrel Folkvord, Vice Chairman (406) 266-9272 or (406) 980-1213

Lindsey Richtmyer (406) 266-9271 or (406) 521-0834

E-mail: commissioners@co.broadwater.mt.us

Future Meetings being held at the Flynn Building (416 Broadway)

(Please note: These meeting times/dates may change, please check the county website)

The Commissioners may be attending these board meetings (except the Planning Board)

- *BC Weed Board Meeting on June 14th at 7pm*
- *BC LAC Meeting on June 14th at 2pm*
- *BC Trust Board Meeting on June 20th at 11:30am*
- *BC Mosquito Board Meeting on June 20th at 4pm*
- *Broadband Advisory Board Meeting on June 22nd at 4pm*
- *Airport Board Meeting on June 28th at 7 pm*



County Alcohol Tax Guide

The following information is designed to provide guidance on how alcohol tax funds are dispersed and utilized at the county level.

- ❖ Per 16-1-404(2)(b), MCA, the Department of Public Health and Human Services (DPHHS) receives a portion of the revenue collected from the sale of all liquor products sold in Montana. This 'alcohol tax revenue' is to be used for the 'treatment, rehabilitation, and prevention of alcoholism and chemical dependency.' This is a pass-through as per 53-24-206(3)(b), and funds must be distributed to the counties for use by approved private or public programs.

How do the counties get the alcohol tax funds?

- ❖ DPHHS mails a "Service Provider Designation Form" to each county annually. This form provides the Addictive and Mental Disorders Division (AMDD) with the information needed as to which approved substance use programs(s) the county has designated to receive the funds.
- ❖ Counties have full authority to designate more than one approved provider.
- ❖ This form is required to be completed each year.

How much Alcohol Tax is directed to the counties?

- ❖ The payment amounts are determined based on formula and are made over three equal installments throughout the state fiscal year. (53-24-206(3)(b)(i) & (ii) MCA)
- ❖ If there is additional revenue at the end of the year, a fourth payment is made.

What are counties required to do with the alcohol tax that comes to their county?

- ❖ The counties must 'pass through' the alcohol tax to the approved private or public program(s) as designated on their "Service Provider Designation Form."
- ❖ 100% of the distribution is to go to the designated provider(s). The county may not use or withhold these funds for any reason.

What if the county does not designate a state approved chemical dependency program to receive the county alcohol tax funds?

- ❖ The county will not receive a disbursement.

How do counties determine the substance abuse prevention and treatment needs in their county for designating the county alcohol tax funds?

- ❖ Per 53-24-211, MCA, counties are required to submit a four-year county plan to the DPHHS, Addictive and Mental Disorders Division, that outlines the prevention and treatment needs
- ❖ County plans can be based on other community health need assessments, federal, state and county level data.

For more information, please contact Rachel Hayes, 406-444-1202.

Instructions For Service Provider County Designation Forms

The purpose of the attached form is to allow County Commissioners to designate a State-Approved Substance Use Disorder (SUD) Treatment and Prevention Provider(s) to receive earmarked alcohol tax monies for the provision of substance misuse/abuse treatment and prevention services in accordance with 53-24-206, MCA.

When designating a provider, the designated provider will be responsible for working with county commissioners to develop and seek Department approval for the countywide plan and annual updates.

1. Select the provider from the list below.
2. Select the percentage of the alcohol tax dollars you would like to designate to each provider.
3. Select the services to be provided and indicate a percentage of the alcohol tax dollars you would like to designate for that service under the provider selected.
4. This attached form must be signed by a majority of the County Commissioners and electronically returned **no later** than **June 16, 2023**, to:

Curtis D Weiler, Program Officer
 Rachel Hayes, Budget Analyst
 Behavioral Health and Developmental Disabilities Division (BHDD)
 Department of Public Health and Human Services (DPHHS)
cweiler@mt.gov (406) 444-7926
rachel.hayes@mt.gov (406) 444-1202

Broadwater

CURRENT STATE APPROVED SUD TREATMENT AND PREVENTION SERVICES AVAILABLE IN THE COUNTY

| Program Name | Prevention | Outpatient | Residential Home | Inpatient | Detox |
|--------------------------------|------------|------------|------------------|-----------|-------|
| Boyd Andrew Community Services | | X | | | |
| Silver Sage Counseling | | X | | | |
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Fiscal Year: 2024 (07/01/23 - 06/30/24)

Service Provider Designation Form

Broadwater

When designating a provider, the designated provider will be responsible for working with county commissioners to develop and seek Department approval for the countywide plan and annual updates.

The following designation will be effective July 1, 2023, through June 30, 2024.

| Program Name | Total % given | Prevention | Outpatient | Residential Home | Inpatient | Detox |
|--------------------------------|---------------|------------|------------|------------------|-----------|-------|
| Boyd Andrew Community Services | | | | | | |
| Silver Sage Counseling | | | | | | |
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Fiscal Year: 2024 (07/01/23 - 06/30/24)

The Board of County Commissioners, hereby, designates the above State-Approved SUD Treatment and/or Prevention, and/or public health department and/or tribal council Provider(s) to receive earmarked alcohol tax monies and/or State-Approval for the provision of substance misuse/abuse treatment and prevention services in the county indicated above in accordance with 53-24-206, MCA. The Board of County Commissioners also acknowledge that revenue generated by 16-1-404, 16-1-406, and 16-1-411 for the treatment, rehabilitation, and prevention of substance misuse/abuse that has not been encumbered for those purposes by the counties of Montana or the department must be returned to the state special revenue fund for the treatment, rehabilitation, and prevention of alcoholism within 30 days after the close of each fiscal year and must be distributed by the department the following year as provided in 53-24-206(3)(b).

The Board of County Commissioners acknowledges that revenue generated by 16-1-404, 16-1-406, and 16-1-411 earmarked to the counties for the treatment, rehabilitation, and prevention of alcoholism in fiscal year 2024 was encumbered for those purposes. Any unencumbered funds were returned to the department within 30 days after the close of the fiscal year in accordance with 53-24-108(6).

The Board of County Commissioners confirms these designations represents the majority of county commissioners on the Board of County Commissioners.

Commissioner Signature: _____ Date: _____

Commissioner Signature: _____ Date: _____

Commissioner Signature: _____ Date: _____