

Broadwater County Trust Board Meeting
11/15/2022
11:30 am in the Flynn Building

Board Members: Steve McCullough (Chair), Kim Kondelik (VC), Al Christopherson, Virgil Binkley,

Not present: Doug Breker

Commissioners: Debi Randolph, Mike Delger

Guest: Tacy Swanton

Admin. Assistant: Aubra J. Lewis

Steve called the meeting to order at 11:30 am.

Al motioned to approve the minutes from the 6/14/22 meeting as written. Kim seconded this motion. No discussion. Motion passed with 4 votes in favor, 0 against and 0 abstained.

Financial: Aubra read the financial sheet and clarified that the final payment to STOKE Skate Park, in the amount of \$2,000, was paid this month. The two new projects were added to the bottom of the report (Holloway Park Pavilion - \$50,733.00 and 4-H Livestock Pavilion - \$300,000). The First Premier Bank account currently has \$2,804,408.48. The county bank account has \$1,184,298.26. The committed funds for current projects are the Fairgrounds Restroom Project \$500,000; Fairgrounds Survey \$47,100.00; 4-H Shooting Sports \$2,332.63; Holloway Park Pavilion \$50,733.00; 4-H Livestock Pavilion \$300,000.

Steve asked if anyone had a copy of the Holloway Park Pavilion Grant. Aubra will look in Jesse's files, email that to the board, and make hard copies for the next meeting. Kim made a motion to accept the financial report. Virgil seconded it this motion. No discussion. Motion passed 4 in favor, 0 against, and 0 abstained. Aubra Lewis submitted a claim for file folders and hanging file folders for \$10.99, and McAfee LiveSafe virus protection for the computer in the amount of \$19.99. Kim motioned to pay the claim presented. Al seconded this motion. Motion passed 4 in favor, 0 against, 0 abstained.

4-H Pavilion update: Mike Delger reported they were still waiting for legal to verify the contract, which is on a rush order so we don't miss the deadline. Hopefully it will be ready by this week. Al asked for clarification on what we were getting ready to do. Mike Delger stated they were waiting on the metal Pavilion building contract. Mike also clarified they did not need to downsize and will be able to make it the size requested.

First Premier Letter Discussion: A letter was sent from Tyson Theeler at First Premier Bank letting us know they had a department change and were confused at how the Trust Account was handled in the past, but are now up to speed. Steve explained the procedure for how funds are handled for the Trust Account and the threshold set for the account as stated by the spending policy adopted in 2010.

There was a discussion about the Federal Canyon Ferry bill concessionaire funds from the Silos coming back to the Trust Board. Any receipts coming off the Silos come to the Trust Board. Al updated the Board on the BOR is still looking at how this will be managed in the future between the county and the Trust. There was a discussion of sale of the Silos docks. Discussion about the concrete picnic tables that were paid by the Trust Board. Steve suggested a drive by count of how many we have left.

Al will send Aubra the name of the BOR person so they can be included on any emails going forward.

Steve requested that Aubra add a summation line to the financials to clarify exactly how much is in the county account minus the amount committed that hasn't been paid.

Next meeting will be December 13th, 2022 at 11:30 am in the Flynn Building. The January meeting was also set for January 17, 2022 at 11:30 am, also in the Flynn Building. Debi Randolph will put those on the calendar and the second Tuesday of the month thereafter.

Kim made a motion to adjourn. Al seconded. Motion passed 5 in favor, 0 opposed, 0 abstained. Meeting adjourned.

Broadwater County Trust Board Voting Members: Steve McCullough, Kim Kondelik, Doug Breker, Al Christophersen, Virgil Binkley. **Non-Voting Member:** Mayor Mike Evans, **Commissioner:** Mike Delger

Chair _____ Date _____

Administrative Assistant _____ Date _____