

**Broadwater County Trust Board Meeting**  
**2/21/23**  
**11:30 am in the Flynn Building**

**Board Members:** Steve McCullough (Chair), Kim Kondelik (VC), Al Christophersen, Virgil Binkley,

**Not present:** Debi Randolph, Lyndsey Richtmyer

**Commissioners:** Debi Randolph, Lyndsey Richtmyer (both at training)

**Guest:** Adam Six, Jessica Erickson

**Admin. Assistant:** Aubra J. Lewis

Steve called the meeting to order at 11:32 am. He made an announcement that there is going to be a training for all county board members on Tuesday, March 21<sup>st</sup> at the Methodist Church at 6:30 pm. A light dinner will be provided. Virgil, Kim, Aubra and Steve plan to attend. Aubra will notify Debi with the RSVP.

The January 17<sup>th</sup> minutes were presented. Kim motioned to approve the minutes as written. Doug seconded this motion. No discussion. Motion passed with 5 votes in favor, 0 against and 0 abstained.

**Fairgrounds Update/Graymont Grant:** Jessica Erickson was present to give an update on the Fairgrounds Project. After the construction meeting last Tuesday, the two companies (AV Construction for the structure and Gruber Excavating for septic) will begin the work as early as next week. They will officially begin the first or second week of March. The building will be shut down officially March 31<sup>st</sup> until construction is complete, because they will be tearing down the existing wall. Jessica also received a \$28,200 Carbon Reduction grant from Graymont. This grant will help reduce the carbon footprint at the Fairground by purchasing indoor and outdoor LED lighting in the roping barn, 4-H building, and commercial building. They will also replace the two heating units in the 4-H building and the furnace, making it more efficient. This grant will be monetarily split 50/50 between two years. The first year, they will replace the heating units and furnace in the 4-H building, the inside and outside lights in the commercial building, and the outside lights in the roping barn. The next year will be the inside lights in the roping barn and the inside and outside lights of the 4-H building. The legal work has been completed and the Notice to Proceed given. In addition, Dick Anderson is ready to proceed with the 4-H Pavilion. The rest of the grounds, not affected, will be available to rent and use during construction, as there have been some events planned for this June. The date of completion is July 1<sup>st</sup> with an absolute end date of July 15<sup>th</sup>.

**Holloway Park Pavilion:** Adam Six gave an update on the pavilion and other recreational projects. The pavilion plans were approved by an engineer and the city. The conduit is in the ground so wires may be pulled through. The Recreation Committee is looking at metal picnic tables, since they would be more durable than wood. Steve let Adam know there may be concrete tables from the Silos available in two years, if he would like some. The structure will be 26 X 24, with the option of expanding at a later time, if needed. Aubra presented Adam with an invoice that was supposed to go to the Recreation Committee. A discussion ensued to determine where the claim should go. There was more discussion on using the concrete picnic tables in various locations in town or the softball field. Adam announced there would be a public hearing on March 6<sup>th</sup> at 6:00 pm to discuss and finalize the Recreation Survey Document that was done five years ago. Adam is willing to share the PDF file. The next Recreation meeting is March 20<sup>th</sup> at 6:00 pm. There was discussion on adding a Folf course in collaboration with the Rec Board, the BOR, and the FWP and what land could be used for this project. The original land discussed has a bull pasture

next to it, and there was some concern for safety. The next site was the land between the FWP and campground. Steve suggested putting a gate there for access. Adam will check with the Recreation Board about the location of the gate. Al also mentioned the area at the Silos for a Golf course. There was more discussion for how to use the 10 acres for recreational use. Adam also reported some interest in having discussions with the YMCA for future swimming and indoor recreation.

**Financial:** In the committed funds, Aubra eliminated all completed projects, leaving the Fairgrounds restroom project, Fairgrounds Survey, Holloway Park Pavilion, Shooting Sports, and 4-H Livestock Pavilion. Currently, the board has \$1,179,035.70 in the cash account and \$2,777,799.64 in the Premier Trust Account. From now on, Aubra will use the county report now that it is being reported separately. A claim was presented in the amount of \$90.82 by Aubra for the reimbursement of the Meet and Greet invitations (\$47.97), postage for the invitations (\$26.46), and copies from the Copy Cup for last meet's packets (\$16.39). Doug made a motion to approve to pay the claims. Kim seconded. Motion passed with 5 in favor, 0 opposed. Doug clarified that the Meet and Greet bill from the Legion should be sent to the county address.

**Shooting Sports:** Virgil reported that the 4-H purchased the safe through Rocky Mountain Supply. They are waiting for a trailer to move it to the Rod and Gun Club. An anonymous donor gave a stack of ¼ inch square sheets of metal plates for the project. After acquiring a set of plans, the High School students will be asked to cut and weld them for the traps. Steve recommended that as part of the 4-H learning experience, the kids come and learn to request funds from the Trust Board themselves or report on their project from the podium. Virgil will make this request. A discussion followed over the concern about The Rod and Gun Club handling the rising propane heating and electricity costs and how groups might be asked to help fund this cost. The Rod and Gun Club leases the space from the county and currently groups are using it for free. Al asked if the club has looked in to solar panels. Rising insurance costs are also a concern.

**Silos Equipment:** Since the commissioners were at a training, there was no report, however Steve reported Esther may be willing to lease the kiosk in the amount of \$2,400 with the option to buy it the following year for the same price. There were no other updates on the boat slips or picnic tables. In addition, Steve reported the BOR management contract was temporarily let for this year, and then they will establish a long-term contract after that.

**Newspaper Article:** Al sent Aubra some additional projects to add for the article. It was also decided to add the approximate total amount the Trust Board has granted in their history. Aubra will make those changes and contact the newspapers to run the article.

**Website/Grant History:** There was discussion and clarification on past projects the board has funded. Aubra is trying to get a completed history with amounts. She will continue to work with Debi to look at the original grant applications to verify this information. Aubra updated some of the projects on the board's website and will continue to get the agendas and minutes updated.

Next meeting will be March 21<sup>st</sup>, 2023 at 11:30 am in the Flynn Building.

Steve adjourned the meeting at 12:43 with all board members in agreement.

**Broadwater County Trust Board Voting Members:** Steve McCullough, Kim Kondelik, Doug Breker, Al Christophersen, Virgil Binkley. Commissioner: Lyndsey Richtmyer

Chair \_\_\_\_\_ Date \_\_\_\_\_

Administrative Assistant \_\_\_\_\_ Date \_\_\_\_\_